

# CENTRALIA COLLEGE

## Commercial Driver License Registration Packet



COMMERCIAL DRIVER LICENSE | CENTRALIA COLLEGE |

CAREER & TECHNICAL EDUCATION

### COURSE DESCRIPTION

Students will learn to maneuver a commercial vehicle in different traffic conditions, operate a tractor-trailer combination, and navigate safely forward and backward around various obstacles. This course is designed to prepare students to take the State of Washington tests necessary to obtain a Commercial Driver's License for the professional truck driving industry.

### REGISTRATION REQUIREMENTS

- \* Must be at least 18 years old
- \* Completed Class Registration Form
- \* CDL Performance Contract
- \* Valid Washington State Driver's License
- \* Drivers Abstract (three-year history)
- \* DOT Physical
- \* Negative Drug Test (non-DOT drug screening)\*

### REGISTRATION PROCESS

Registration packets will be accepted in the CTE office during open office hours (see above). The CTE office publishes upcoming CDL sessions two (2) quarters at a time. Published CDL dates can be found on the "CDL Session Dates Calendar" page. Spaces are filled on a first-come, first-served basis starting with Session A of the upcoming quarter. Packet acceptance does not guarantee you a place in the session of your choice. If you are unavailable for a specific session/quarter due to the dates, please inform us when you turn in your packet. We will do our best to accommodate you. The CTE office will review your packet and notify you of your session placement within 2-4 weeks.

**Students must submit a negative non-DOT drug test dated between 1 and 30 days before the session start date.** Students should turn in their packet (without drug test results) as soon as possible to reserve their place in the class. To be fully accepted into CDL 100, the drug test results must be submitted by the first day of class.

### CLASS SCHEDULE

Students should expect to be in class Monday through Friday, 7:30am to 4:30pm for the duration of the session. Exceptions include holidays and dates specified on the college course calendar.

For the first two weeks, students will be in the classroom. After the first week, students will be eligible to earn their CDL permit. The permit is required to continue in class. The next three weeks include driving practice, maneuvering, and management activities.

### COURSE INFORMATION

<b>Duration</b>	Five (5) weeks
<b>Time</b>	7:30am–4:30pm
<b>Days</b>	Monday–Friday

### COST ESTIMATE

<b>Tuition</b>	\$1,445
<b>Lab Fees</b>	\$3,100
<b>Drug Screen</b>	\$75
<b>DOT Physical</b>	\$150

**CDL Permit & Test** \$75

**Total Estimated** \$4,845

*The above pricing is estimated and subject to change. Please check with the Cashier's Office for precise tuition and fees.*

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### Documentation Checklist



**Student Name:** \_\_\_\_\_

**Documents required before course acceptance and registration:**

- Must be 18 years of age or older to register
- Class Registration Form
- CDL Performance Contract
- Copy of valid WA State Driver's License\*\*
- Copy of [DOL Driver's Abstract](#) (three year history)\*\*
- Copy of DOT Physical Medical Examiner's Certificate\*\*

<b>FOR OFFICE USE ONLY</b>
Date received: _____
Time received: _____
Received by: _____
Enrolled on: _____

\*\*Include with packet or send to the office via email at [CTE@centralia.edu](mailto:CTE@centralia.edu) or via fax at (360) 330-7106, ATTN: CDL

**Documents required between 1 and 30 days before the first day of class:**

- Copy of negative non-DOT Drug Test (see "Physical & Drug Screening" requirements on last page)

### ACKNOWLEDGEMENTS

\_\_\_\_\_  
**Initials** I acknowledge that I must complete the registration process and provide the documents above.  
An incomplete packet or missing documents means I cannot be enrolled in CDL 100.

\_\_\_\_\_  
**Initials** I understand that packet acceptance does not guarantee me placement in the CDL 100 session of my choice. I will inform the CTE office if I am unavailable for a specific session when I turn in my registration packet and understand that accommodations may not be possible.

\_\_\_\_\_  
**Initials** I understand the process outlined below regarding obtaining the Commercial Learner's Permit. This occurs after the first week or when the instructor notifies students.

- I must apply with DMV (an appointment may be scheduled).
- I must bring proof of my driver's license, SSN, and citizenship. Other documents may be required by the DMV.
- I must pay for, complete, and pass the CDL knowledge test for the CDL Class A endorsement. Additional fees may be required.
- I must provide a copy of the CDL permit to the CTE Office.

\_\_\_\_\_  
**Initials** I acknowledge that I must complete the drug testing outlined in this registration packet and will provide a copy of the results. I understand that failure to provide a copy of the results will prohibit me from operating a vehicle and may result in immediate removal from the CDL 100.



**ENROLLMENT SERVICES**  
**CENTRALIA COLLEGE**  
 600 Centralia College Blvd  
 Centralia WA 98531  
 360.623.8976  
 admissionscc@centralia.edu

# CLASS REGISTRATION FORM

Term:  Summer  Fall Year \_\_\_\_\_  
 Winter  Spring

\_\_\_\_\_  
 CTCLink ID# Last Name First Name Middle Initial

\_\_\_\_\_  
 Student SSN

Your social security number is confidential and, under a federal law called the Family Education Rights and Privacy Act, the college will protect it from unauthorized use and/or disclosure. Disclosure of your SSN# is in compliance with state/federal requirements. Disclosure may be authorized for the purposes of state and federal financial aid, Hope/Lifetime Learning tax credits, academic transcript, assessment or accountability research. Failure to submit your social security number may result in a financial penalty by the Internal Revenue Service.

\_\_\_\_\_  
 Mailing Address Previous Name (if applicable)

\_\_\_\_\_  
 City State Zip Day Phone

\_\_\_\_\_  
 Email Address Birthdate Evening Phone

<b>DROP CLASSES</b>	<b>CODE</b>	<b>COURSE DESC/SEC</b>	<b>CR</b>	<b>Instructor Signature (as needed)</b>
		TOTAL		
Financial Aid Signature (Required for complete withdrawal)			Advisor Signature (as needed)	

<b>ADD CLASSES</b>	<b>CODE</b>	<b>COURSE DESC/SEC</b>	<b>CR</b>	<b>Instructor Signature (as needed)</b>	
		TOTAL			
	Variable Credit Class Change only below				
	<b>CODE</b>	<b>CLASS DESC</b>	<b>CREDIT FROM</b>	<b>CREDIT TO</b>	<b>Advisor Signature (as needed)</b>

**A. Program/Degree Seeking**  
 1. \_\_\_\_\_ 2. \_\_\_\_\_

DATE \_\_\_\_\_ STUDENT SIGNATURE REQUIRED \_\_\_\_\_

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### Performance Contract



**Student Name** \_\_\_\_\_ **Quarter** \_\_\_\_\_

Attendance is required during the length of the program. Instructional time is valuable to student learning and requires student participation and active engagement. Students must participate in each instructional class session, simulation opportunity, and driving practice day.

This performance plan acts as a contract between the student and Centralia College. In order to participate in the program and pass the course, the following conditions must be met. If the conditions below are not met, the student will not pass this Commercial Truck Driving (CDL) course.

I, \_\_\_\_\_, agree to attend every class session of the CDL program. Any absences must be approved by the instructor 24 hours prior. Failure to attend any part of a regularly scheduled session will result in not passing the course.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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### Physical & Drug Screening



Students must complete and pass a **DOT Physical** and a **non-DOT Drug Screening** to be fully accepted into CDL 100. The results of a DOT Physical must be included in the student's registration packet to be considered for acceptance into CDL 100. Drug Screenings must be completed in the 30-day window prior to the first day of class and the results must be turned in to the CTE Office by the first day of class, either in person, by fax, or by email.

**Fax:** (360) 330-7106, ATTN: CDL **Email:** [CTE@centralia.edu](mailto:CTE@centralia.edu)

The **non-DOT Drug Screening** should be a rapid test analyzing the following drugs:

- Marijuana (THC)
- Cocaine (COC)
- Phencyclidine (PCP)
- Amphetamines (AMP), plus Methamphetamine and Ecstasy (MDMA)
- Opiates (OPI), including Morphine, Codeine, Heroin (6-acetyl morphine or 6 AM), and expanded opiates:
  - Hydrocodone
  - Hydromorphone
  - Oxycodone
  - Oxymorphone

You may test through any location. Below are just examples of local testing facilities. Students should consider making an appointment to ensure completion of the requirements on time.

#### **Lower Columbia Occupational Health**

804 Allen St #1  
Kelso, WA 98626  
(360) 414-8818

*Open Monday-Friday*

#### **Lower Columbia Occupational Health**

91 SW Chehalis Ave  
Chehalis, WA 98532  
(360) 748-7555

*By appt only, Tuesdays*

#### **Evolution Health**

1111 Kresky Ave, St #101  
Centralia, WA 98532  
(360) 807-4870

*By appt Monday & Thursday, 1 pm-6 pm  
Wednesday & Friday, 9 am-5 pm*

#### **Quick Clinic**

2526 Colonial Drive  
Centralia, WA 98531  
(360) 736-0256

*Monday-Friday, 9 am-12 pm & 1 pm-4 pm*

#### **Concentra**

3928 Pacific Ave SE  
Lacey, WA 98503  
(360) 455-1350

*By appt only, Monday-Friday, 8 am-5 pm*

*Usually 3 weeks out*

#### **Steck Medical Group**

1299 Bishop Rd  
Chehalis, WA 98532  
(360) 748-0211

*By appt Monday-Friday, 8 am-5 pm*