

**COMMUNITY COLLEGE DISTRICT TWELVE  
BOARD OF TRUSTEES  
Centralia College**

**WebEx – TAC 230**

**Centralia College**

**Centralia, Washington**

**Study Session/Regular Meeting**

**June 10, 2021**

**3:00 P.M.**

**MINUTES**

- **Study Session**

Summer and fall operations planning

Dr. Mohrbacher reported that the governor is not going to make a general vaccine mandate for community and technical colleges and the Higher Education Safety Plan is being eliminated. The college will be following L&I guidelines. August 1<sup>st</sup> the social distancing is reduced to 3' which will help with classroom scheduling.

**1. Call to Order**

Board Chair Doris Wood-Brumsickle called the meeting to order at 4:00 p.m.

**2. Roll Call**

Board members present:

Doris Wood-Brumsickle

Debbie Campbell, Vice Chair

Court Stanley

Stuart Halsan via WebEx

Mark Scheibmeir

**3. Introductions/Presentations:**

Retirees

- David White – 53 years - BAS Director, Sociology Faculty
- Peggy Goldberg – 24 years – Counselor
- Gene Shriver – 23 years – ABE Faculty
- Deborah Shriver – 18 years – ABE Faculty, BEdA Program Manager
- Georganne Copeland – 38 years – Business Faculty
- Brenda Novarra-Schaible – 32 years –
- Pam Chapman – 9 years –Fiscal Analyst
- Sandra Ingle – 15 years – Office Assistant 3
- Steve Ward – 28 years - VP of Finance & Administration
- Greg Smith – 7 years – Classroom Support Tech

The Board expressed their gratitude and appreciation for the work of all of the retirees and wished them well in their retirements.

## Tenure

- Kelly Erickson – English
- Bella Hafezi – Counseling
- Laurie Pyne – Garrett Heyns Education Center ABE Instructor
- Brian Rauscher – Counseling
- Emily Sprafka-Coleman – Chemistry
- Kimberly Thompson - Accounting

The Board welcomed the newly tenured faculty to Centralia College and congratulated them on their recent accomplishments.

Doris Wood-Brumsickle introduced Dr. Leslie Fountain Williams as the incoming Vice President of Finance and Administration. Dr. Fountain Williams thanked the trustees for their welcome and stated she is looking forward to joining Centralia College.

## **Open Forum**

No one requested to speak in open forum.

## **REGULAR AGENDA**

### **Adoption of Minutes:**

It was MOVED BY DEBBIE CAMPBELL THAT THE BOARD APPROVE THE REGULAR MINUTES OF May 13, 2021 AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

### **Reordering of the agenda**

#### Reordering of the agenda

Doris Wood-Brumsickle reordered the agenda to add an additional Executive Session at approximately 5:00 p.m. and move the President's Report to follow Item 17.

### **Trustee Reports**

#### Trustee Activities

Mark Scheibmeir participated in dispersing scholarship awards at the Toledo High School graduation ceremony. Mark heartily recommends this activity of being able to present the scholarships to his fellow trustees.

Court Stanley reported that members of the forestry industry will be meeting regarding a potential partnership with Centralia College on Thursday, June 24, 2021 in the Southwest Washington Flexible Training (SWFT) Center. Court is working on crafting an agenda for the event.

Court recently met with Dr. Terry Cox and Monica Brummer regarding the Center of Excellence for Clean Energy and their upcoming board meeting on June 17, 2021. Court will be at the COE board meeting representing the college in his role as a trustee.

Debbie Campbell reported she attended the ACT Spring Conference via Zoom on May 18, 2021. Debbie felt that the sessions presented were quite well done.

Debbie may attend the ACCT Leadership Congress in San Diego on October 13 – 16, 2021; she is looking into that possibility.

### WA-ACT

Doris Wood-Brumsickle reported that Stuart Halsan was listed as Honorable Mention for Trustee of the Year.

### ACCT

Dr. Mohrbacher stated that the ACCT 2021 Leadership Congress is October 13 -16, 2021 in San Diego, CA at the Manchester Grand Hyatt Hotel. The theme for this year is *Advancing Diversity, Equity, & Inclusion*. If any of the trustees are attending, Dr. Mohrbacher will attend the event also.

### CC Foundation

Doris Wood-Brumsickle reported she attended the Foundation's Executive Committee meeting May 12, 2021. It was exciting to see the work beginning on the Foundation's project list:

- Student Housing
- Southwest Washington Flexible Training (SWFT) Center
- Multi-purpose athletic field
- Teacher Education building

### **President's Report**

Dr. Mohrbacher reported he met with representatives from CIELO on June 4 to discuss how a partnership with them may more effectively reach members of the Latinx community. Julio Rios, Executive Director, expressed interest in partnering with Centralia College to deliver GED tests in Spanish, low-level ESL classes, and community outreach. More discussion and planning are needed, however, a desk in Blazer Central would provide them a space to work within the community.

There is a possibility that the Northwest Athletic Conference (NWAC) office may move to Centralia. NWAC is currently located at Clark College but is in discussion with the Northwest Sports Hub about using office space in their facility. If NWAC moves its operation to Centralia, then the college would act as their fiscal agent, providing business, payroll, and IT services for their staff of four. The Northwest Sports Hub would be the home of the Northwest Athletic Conference and their landlord, but there would be opportunities for All Star games and other promotional events that could be of benefit to the community. There would be additional work generated for the college but the benefits outweigh the disadvantages.

Dr. Mohrbacher reported that he was able to attend a few community events these past weeks. June 3, he attended the Grand Opening Celebration for the Mellen Street e-Transit Station.

On June 8, Dr. Mohrbacher attended the Ground-Breaking Ceremony of the new United Learning Center in Centralia. Centralia College looks forward to continued partnership opportunities with United Way, the Boys & Girls Club and the Discover Children's Museum.

The Centralia Downtown Association is having a grand opening event for Centralia Plaza on Saturday, June 19 from 11 am to 6 pm. The college will be sponsoring a table and will be recognized as a supporter of the plaza.

Dr. Mohrbacher reported recent discussion with the Baker Evaluation Research Consulting (BERC) Group, the educational research consultants, about designing a study to look at the potential impact of offering Federal Student Loans. The study would also consider the impact of grants and other financial aid issues. Loans do not necessarily correlate well to student success; the college would be held accountable for students who do not repay their loans.

### **SAALT**

Haylee Ward, Student Advocacy Activities Leadership Team president, reported that the student government team is wrapping things up for the year.

Haylee introduced the new president, Marisol Vargas. Marisol provided a brief introduction about herself and said she moved from Alaska to play soccer on the Centralia team.

The trustees thanked Haylee for her work this past year; Haylee expressed appreciation for the experience and opportunity.

Haylee encouraged the trustees to visit the Leadership Tree of Fame, located next to the coffee stand on the first floor in the TransAlta Commons building. The tree honors and recognizes students and faculty who have contributed to Centralia College. A symbolic gesture, the trunk of the tree is crafted from one of the trees that was removed to make room for the development of the future multi-purpose athletic sports complex.

### **Faculty**

Dr. Sharon Mitchler, faculty representative, Centralia College Federation of Teachers President, thanked Cheryl Williams, Instruction, and her team for the retirement/tenure reception.

Sharon reported that Mark Gorecki, Spanish faculty, will be replacing her as the faculty union representative. His official duties begin July 1, 2021.

Dr. Mohrbacher thanked Sharon for her work with the union and noted that the communication has been good.

### **Classified**

Nothing further added to the report.

## **Instruction**

Dr. Joyce Hammer, Vice President Instruction, reported that Monica Brummer has been selected as the Director for the Center of Excellence for Clean Energy.

Tyler Kaut has been selected as the Program Manager for the five applied baccalaureate programs.

Serena Stevens is the successful applicant for the Program Manager at Washington Correction Center Garrett Heyns Education Center. She comes to the college from Olympic College and has skills in ctcLink and ctcLink training.

Saturday, June 12, 2021, is the Arbor Health RHC Youth Fair in Morton from 11:00 a.m. to 3:00 p.m. The mobile lab will be at the event complete with diesel and welding faculty to demonstrate some of the bells and whistles in the lab.

Dr. Mohrbacher added that the new Bachelor of Applied Sciences in Behavioral Health Care program has received approval from the Northwest Commission on Colleges and Universities (NWCCU). The college may now start enrolling students and marketing the new program. Applications for the Behavioral Health program will be accepted started June 21<sup>st</sup> with a fall launch projected. Prospective students have already contacted the dean's office regarding enrollment.

Teri Adams, math instructor, has been selected as the new Guided Pathways Co-Chair to support faculty counselor, Brian Rauscher, and the rest of the Guided Pathways Steering Committee. Guided Pathways provides a framework that eliminates barriers students may encounter. Removing these barriers may result in increased retention and completion.

Kelli Bloomstrom, Dean of Instruction, Transitional Studies, and CC East, reported that CC East graduates are being honored on June 16 from 11:00 a.m. to 2:00 p.m. and June 17 from 3:30 p.m. to 5:30 p.m.

Jake Fay, Dean of Instruction, Industrial and Healthcare, added that the nurses are most likely doing a pinning ceremony but it would be off-campus and with their immediate family members.

## **Public Information Office**

Amanda Haines, Director of Public Relations, reported Drew Burghardt has been hired as the photographer/videographer and begins his duties on Wednesday, June 16, 2021. Amanda expressed her gratitude that she was able to hire him just in time for graduation.

The Preview mailer is getting redesigned for a fresh, new look. Hopefully, some Guided Pathways information will be incorporated into the publication as well.

The public facing college website is scheduled to undergo a significant redesign of the webpage navigation. The academic pages will be updated to incorporate Guided Pathways language.

Amanda provided insight into the statewide supported advertising campaign. In April, Washington Association of Community and Technical Colleges (WACTC) (the organization of two-year college presidents) voted to pursue a statewide advertising campaign with a contribution of \$30,000 per college. The goal of a statewide campaign is to create awareness of the benefits of enrolling in a community or technical college and connect potential students with the colleges. The target audience is non-traditional

students, specifically working adults and people of color -- those who have been most impacted by the economic fallout from COVID-19. The campaign will include a 12-month advertising plan, ads and marketing materials, and a webpage for potential students to sort the colleges and get information on how to apply.

### **Human Resources**

Dr. Erica Holmes, Vice President of Human Resources and Equity, expressed her appreciation for the retirement/tenure celebration held today prior to the board meeting. It was her first experience meeting with members of the campus community.

Dr. Holmes reported that there are a number of positions currently being filled. Depending on the position that is advertised, the HR office sees different results for each search. For a more robust pool, HR can extend the search parameters or expand on the advertising efforts.

Frances Mayfield has been selected as the Business Process Analyst. That position will be instrumental in assisting college employees in the ctcLink transition process.

The outside employment policy and its associated forms have been updated; work continues on an official telework policy. Currently, feedback on the telework policy is being received and those concerns will need to be addressed.

There are many questions and concerns from college staff regarding returning to work. There are many services available to employees on any transition issues they may be experiencing – they can contact the HR office for assistance.

### **Student Services**

Dr. Robert Cox, Vice President Student Services, reported the work with Centralia High School is progressing well. There will be approximately 70 students who will be enrolled at the college in summer quarter for credit retrieval through the High School 21 program. The students are working on credit retrieval in Math, History, and English classes in the High School Plus program. The Centralia School District found that many students are not meeting graduation criteria; this program has been formulated to ensure the students will be able to graduate on time.

The Associated Students of Centralia College (ASCC) approved the funding for the multipurpose athletic field project. The funding should be in place as the project moves forward; much depends on the final cost.

Dr. Mohrbacher added that he and Robert Cox, Darcell Scott, and Oscar Escalante attended the June 4, 2021 Chehalis graduation ceremony to accept the 2021 Award of Excellence from the Chehalis school District Board of Directors in appreciation of contributions and dedication to the Chehalis School District. The plaque will most likely hang in Blazer Central.

### **Administrative Services**

Steve Ward, Vice President Finances and Administration, provided his final report to the board.

Steve thanked the many board members, past and present, that he has worked with over the past 28 years; stating that he has been involved in a lot of different things and he has enjoyed his time with the college.

The preparation for the arrival and transition of Leslie Fountain Williams into the Vice President of Finance and Administration (VPFA) begins. Steve reported that he and his directors are crafting a list of priorities for Ms. Fountain Williams to review. Steve will provide the resources necessary for State Board for Community and Technical Colleges (SBCTC) access and provide her with the tasks specific to the VPFA Office. The administrative assistant position is still vacant; that may be one of the top priorities.

### **Foundation**

Christine Fossett, Foundation Executive Director, echoed Doris Wood-Brumsickle's report by stating that the Foundation does indeed have several new projects in their queue.

Scholarship Night(s) will be Wednesday, September 15 and Thursday, September 16, 2021. There are so many students who attend the event that it has been split in to two nights. It will be run similarly to commencement 2021; with students scheduled intermittently and adherence to social distance protocols.

The annual fall gala fund raiser is on Saturday November 6, 2021.

## **4. New Business**

### **Athletic Budget**

Dr. Robert Cox, VP of Student Services explained Senate bill 6493 requires public college and university boards to approve athletic budgets at a public hearing or meeting each year. Bob Peters, Athletic Director, explained line items and answered questions and reminded everyone that the biggest setback to the athletic budget this year is again the cancellation of the Seattle to Portland (STP) bicycle ride. The STP event is the biggest fund raiser for athletics each year.

Robert Cox added that there isn't much variance to the budget on a yearly basis. The STP provided money for financial aid and scholarships. The number of scholarships was not lowered due to COVID; the sports program may need to get creative with the Foundation to ensure scholarships are continued.

It was MOVED BY MARK SCHEIBMEIR THAT THE BOARD APPROVE THE 2021-22 ATHLETIC BUDGET AS SUBMITTED. THE MOTION CARRIED UNANIMOUSLY.

## **5. Executive Session**

Under RCW 42.30.110, the board may hold an executive session for the purpose of reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation. The executive session is expected to last approximately fifteen minutes. At 5:05 pm board members moved into executive session for the purpose of consultation with legal counsel regarding actual agency litigation. The board reconvened into open session at 5:30 pm.

## **6. Action from Executive Session**

There was no action from Executive Session.

## **7. Old Business**

### Budget Presentation Vote

Steve Ward, VP of Finance and Administration, provided a brief review of the budget information that was provided last month.

Dr. Mohrbacher requested that the trustees receive the Centralia College 2021-22-line item budget booklet when it becomes available.

It was MOVED BY DORIS WOOD-BRUMSICKLE THAT THE BOARD APPROVE THE 2021-22 BUDGET AS PRESENTED, IN ACCORDANCE WITH BOARD POLICY 5.011 BUDGET OVERSIGHT. THE MOTION CARRIED UNANIMOUSLY.

### Tuition Increase Vote

Dr. Mohrbacher reported the college system is authorized to increase tuition by 2.8%. The increase is tied to the fourteen-year consumer spending index. The statewide indicator dictates that it is time to increase tuition; however, the number is up more than expected. The State Board for Community and Technical Colleges (SBCTC) will vote to authorize that increase and has received the recommendation to authorize the increase. The SBCTC will vote on it at their June meeting. It is good practice for the college to go ahead with whatever increase the SBCTC approves.

It was MOVED BY DORIS WOOD BRUMSICKLE THAT THE BOARD APPROVE A TUITION INCREASE IN THE SAME AMOUNT AS APPROVED BY THE STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES, AND AS ALLOWABLE UNDER WASHINGTON STATE LAW, TO TAKE EFFECT FOR THE 2021-22 ACADEMIC YEAR. THE MOTION CARRIED UNANIMOUSLY.

### Monitoring Report review

Dr. Mohrbacher stated that the final version of the report was presented last month. All trustees recently received the illustrated version of the report; no substantial changes of any substance have been made to the report.

It was MOVED BY DORIS WOOD BRUMSICKLE THAT THE BOARD ACCEPT THE *ANNUAL MISSION FOCUS AREA MONITORING REPORT* AS PRESENTED AT THE MAY BOARD MEETING, IN ACCORDANCE WITH BOARD POLICY 5.001 – MISSION, VISION & VALUES. THE MOTION CARRIED UNANIMOUSLY.



## **8. Policy Governance**

### Policy Updates

Dr. Mohrbacher reported the following policies were reviewed and updated at the June 2, 2021 Institutional Effectiveness meeting:

- 1.185 – Mobile Device
- 1.205 – Outside Employment
- 3.215 - Learning Management System (LMS) Class Merger

The teleworking policy was placed under review; the Institutional Effectiveness members did not have sufficient time to provide recommendations and/or suggestions.

- 2.521 - Teleworking

## **9. Executive Session**

Under RCW 42.30.110, the board may hold an executive session for the purpose of reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation. The executive session is expected to last approximately fifteen minutes. At 5:55 pm board members moved into executive session for the purpose of consultation with legal counsel regarding actual agency litigation. The board reconvened into open session at 6:10 pm.

## **10. Action from Executive Session**

There was no action from Executive Session.

## **11. Board Elections**

It was MOVED BY TRUSTEE MARK SCHEIBMEIR TO ELECT DEBBIE CAMPBELL TO THE POSITION OF CHAIR OF THE BOARD OF TRUSTEES FOR THE 2021-22 YEAR. THE MOTION PASSED UNANIMOUSLY.

It was MOVED BY TRUSTEE MARK SCHEIBMEIR TO ELECT COURT STANLEY TO THE POSITION OF VICE CHAIR OF THE BOARD OF TRUSTEES FOR THE 2021-22 YEAR. THE MOTION PASSED UNANIMOUSLY.

## **12. Comments**

Doris Wood-Brumsickle read a letter of thanks and appreciation from former staff member Cheri Raff in support of the Teacher Education and Family Development building.

The trustees agreed to cancel the August 12, 2021 board meeting.

The trustees will come to Hanson 106 (President's Office) to pick up their robes for commencement. Janet Reaume will have robes and schedules prepared; the schedule will be sent out to ensure everyone knows when they are presenting diplomas. Dr. Mohrbacher will cover for any trustees who are unable to attend.

**Announcement of Upcoming Meeting Date and Place:**

The board retreat will be July 8, 2021 at 3512 Gravelly Beach Loop NW, Olympia WA.

**Adjournment**

The meeting adjourned at 6:16 p.m.

**APPROVED:**

\_\_\_\_\_  
*Doris Wood-Brumsickle, Board Chair*

\_\_\_\_\_  
*Dr. Bob Mohrbacher, Board Secretary*