

COMMUNITY COLLEGE DISTRICT TWELVE BOARD OF TRUSTEES Centralia College	
Boardrooms Centralia College Centralia, Washington	Regular Meeting September 8, 2016 3:00 P.M.

MINUTES

1. Call to Order

Board Chair Doris Wood-Brumsickle called the meeting to order at 3:00 p.m.

2. Roll Call

Board members present:
Doris Wood-Brumsickle, Chair
Jim Lowery, Vice-Chair
Dr. Joe Dolezal
Joanne Schwartz

3. The flag salute was led by Jim Lowery.

4. Introductions:

Bob Peters, Athletic Director, introduced the assistant coach Daniel Kelly and the members of the women's 2016 volleyball team.

Bob Peters, Athletic Director, introduced head coach Horst Malunat, assistant coach Robert Potestio and members of the women's 2016 soccer team.

5. Open Forum

No one requested to speak in open forum.

REGULAR AGENDA

Adoption of Minutes:

It was MOVED BY DR. JOE DOLEZAL THAT THE BOARD APPROVE THE REGULAR MINUTES OF JUNE 9, 2016. THE MOTION CARRIED UNANIMOUSLY.

Faculty

Dr. Sharon Mitchler, faculty representative, Centralia College Federation of Teachers, reported there are fourteen tenure committees for the 2016-17 year. Several of the committees have been formed but there are a few that still need members.

Faculty negotiations will begin in January 2017. The bargaining team will again be using Interest Based Bargaining (IBB) which offers both parties more flexibility than traditional bargaining. The team consists of several members from the 2014 bargaining unit. We are hopeful that things go well; everyone is familiar with each other and know the process.

Instruction

John Martens, Vice President Instruction, echoed Dr. Mitchler's statement that there are indeed fourteen tenure committees for the upcoming year and one less dean to chair them. Tenure committees can be extra work and John commended the deans for their job in chairing them.

John reported the State Board was on campus for a Basic Education for Adults (BEEdA) program review.

Christian Bruhn, Dean Academic Transfer, reported the Science, Technology, Engineering and Math (STEM) Academy was on campus last month and sixty students from Centralia and Chehalis were enrolled.

Christian noted that Educational School Districts (ESD) 112 and 113 had their science teachers on campus for training. Christian thought there was a positive connection with the instructors and a good relationship is forming.

Christian stated it has been difficult to get data from the Mutual Research Transcript Exchange (MRTE). End 2.1 is waiting for meaningful data.

Dr. Mohrbacher gave a brief history and description of MRTE; an enormous state data base that was managed by the State Board for Community and Technical Colleges. The Office of Fiscal Management (OFM) assumed management of the database until the State Board requested MRTE be returned to them for management. The State Board realized a more usable interface is necessary in order for the database to be more accessible to colleges.

John Martens added that work on End 2.1 continues without the information MRTE could provide. When Centralia College students transfer to four year institutions, their GPAs and completion rates provided the college with strong indicators of college success. Until the database becomes accessible and useful, Instruction continues to work on developing both internal measurements and meaningful outcomes.

Chemistry Bootcamp is September 9th, 2016.

Durelle Sullivan reported she is close to submitting a federal grant that, if awarded, would provide a sizable donation of equipment for the Mechatronics program. One more letter of support is necessary before the submission may be made.

Public Information Office

Amanda Haines, Director of Public Relations, introduced Sean Willson, the new graphic designer.

Currently, the PIO office is working on Foundation material and is focused on meeting those deadlines.

Jim Lowery commended the PIO office for the updated, slimmed down college schedule that went out for fall quarter.

Human Resources

Julie Ledford Huss, Vice President of Human Resources, reported V'Ann Kostick retired after several years in the HR office. Interviews have been conducted and reference calls are being made; the decision on the new hire will be made tomorrow.

Student Services

Robert Cox, Vice President of Student Services, noted CC 101 is next week. There are 230 students enrolled this year, down from 300 students last year.

Scholarship Night is Thursday, September 15th, 2016.

Housing – the college now has 55 beds with the recent addition of the apartment complex and Student Services is learning valuable housing lessons and how to deal with issues.

Elizabeth Grant successfully defended her dissertation and has earned a PhD. in Education with specialization in Higher Education Leadership. Her dissertation is titled “Interactions Associated with Mindfulness Use of Labyrinths in Remediation of First-year College Students.” Congratulations are in order.

Angie Preston has resigned her position in Student Life so the search for her replacement will begin as soon as possible.

ITT Tech has closed their doors and one nursing student has approached Centralia College to see if her credits would transfer. Ellen Hinderlie is working with the ITT Tech student in an effort to assimilate her into the Centralia nursing program.

Enrollment numbers appear to be stronger for fall term. Enrollment is nearing 2014 numbers.

Financial Aid is awarding within two weeks of receiving student information.

Jim Lowery voiced some concern with the lack of consistency of personnel in the Vet Corp office. Robert explained the Vet Corp structure is a yearly commitment and the employee has the option of reapplying for that position. This is a federal program, not one controlled by the college.

Administrative Services

Patrick Allison for Steve Ward, VP, Finance and Administration, reported the campus is undergoing a new telephone system conversion. The college will be implementing a Voice-over Internet Protocol (VOIP) system. Most of the equipment has arrived and work has begun with Rainier Connect, a local company, for telephone

services. All employees will have direct dial numbers rather than extensions. Five years of service will be pre-paid with capital funds.

6. Executive Session

There was no executive session.

7. Action from Executive Session

8. New Business

Emeritus status

Julie Huss submitted a draft policy for the trustees to review. The policy would be an honor the board would bestow on retired or retiring presidents. The policy is written to allow the board leniency concerning length of service, the nomination procedure and approval process. The trustees would evaluate long term record of commitment to the college, community and professional excellence. The board retains the authority to withdraw the nomination if necessary.

It was MOVED BY JOANNE SCHWARTZ TO ADOPT THE PRESIDENTIAL EMERITUS PROCEDURE AS PRESENTED FOR POLICY. THE MOTION CARRIED UNANIMOUSLY.

It was MOVED BY JOANNE SCHWARTZ TO GRANT PRESIDENTIAL EMERITUS STATUS TO DR. JAMES WALTON AND DR. HENRY KIRK. THE MOTION CARRIED UNANIMOUSLY.

Doris Wood-Brumsickle suggested a small reception for the two retired presidents prior to the October 13, 2016 board meeting. They would have all the rights and privileges thereof.

50th Anniversary of Centralia College Board of Trustees

2017 marks fifty years of Centralia College trustees. Doris Wood-Brumsickle suggested that the college should honor these people that played pivotal roles in Centralia College.

It was MOVED BY DORIS WOOD-BRUMSICKLE TO HONOR 50 YEARS OF TRUSTEES WITH A CELEBRATION/CEREMONY AT THE JANUARY 2017 BOARD MEETING.

Dr. Joe Dolezal recommended that the event be hosted in the new building when it opens in spring 2017.

It was MOVED BY JOANNE SCHWARTZ TO HOST THE CELEBRATION RECOGNIZING 50 YEARS OF CENTRALIA COLLEGE TRUSTEES BETWEEN JANUARY AND JUNE OF 2017 IN THE NEW BUILDING BASED ON THE

AVAILABILITY OF THE NEW BUILDING. THE MOTION AS AMENDED CARRIED UNANIMOUSLY.

Janet Reaume reported that the list of trustees has been forwarded to the PIO Office and a Facebook request will be made to the public for anyone having information or photographs they would be willing to share with the college.

9. Old Business

PACE Survey

John Martens reported the survey results were distributed to the entire campus prior to graduation. John felt the campus accepted the survey as presented.

The results of the survey stressed that there may be gaps in communication and continuous work on improving communication should be an expectation. Robert Cox and John Martens work with a group that sends out pertinent information related to procedure changes, new course and program offerings, and other timely data. The possibility of providing an employee newsletter may be useful to inform staff about things that are going on. The PIO's office will resume publication of an employee newsletter this fall.

Dr. Mohrbacher suggested an open forum brown bag discussion per quarter. The President's Office will get these discussions scheduled.

Janet Reaume reported the Board Connect will be forwarded to the PIO office to synthesize down into a condensed version of the document.

John Martens assured the board that the message regarding communication was heard and increased effort is being made on communicating.

TransAlta Community Grant progress

Patrick Allison requested this topic be deferred until Steve Ward is present.

Criminal Justice

John Martens reported that Greg Gilbertson and Tadd Belden have been working with the Criminal Justice Training Commission (CJTC) to align college curriculum with CJTC programs. This would allow the college to accept approximately forty to forty-six credits from them.

Dr. Dolezal mentioned that he had some concern that there aren't jobs in this area. Durelle Sullivan noted that there will be a severe shortage in law enforcement due to the hazardous nature of the job and drug use among applicants. Officers will need to be trained differently in the future.

Christian Bruhn noted this crosswalk that Centralia College is offering will perhaps be an opening to a pathway of a four year degree.

Agriculture scan

Jim Lowery, Dr. Mohrbacher and Dick Larman, former Economic Development Council (EDC) director, met to discuss Lewis County agriculture.

Dr. Mohrbacher, John Martens, Christian Bruhn, Durelle Sullivan and Kelli Bloomstrom will meet Tuesday, September 13th to discuss different pathways, review

the WSU articulation handbook for agriculture programs, and evaluate WSU curriculum documents. A visit to Walla Walla to consult with the Center of Excellence for Agriculture may be in order.

Jim Lowery suggested partnering with WSU to encourage small acreage farms to invest in crops with higher profitability per acre. Jim also requested the groundwork on the agriculture topic be done prior to scheduling a scan. Jim stated that the trustees are responsible to listen to the needs of the community and respond by passing the concerns on to the president. Jim added the art scan may have been responsible for creating a connection but he does not have any evidence that there was an action as a result of the scan.

Doris Wood-Brumsickle remarked that Paint Nights are a direct result of the art scan and felt that there have been some results from it.

Dr. Dolezal wanted to ensure that there is action from a community forum or scan.

Durelle Sullivan added that the college has been discussing agriculture classes for years and offered a farm program some years ago. Agriculture is an interesting subject because it changes from year to year. There will be updates in the coming months.

Naming

Janet Reaume provided an update to the Odegaard process. Contact was made with Gary and Kay Odegaard and Friday, September 30th at 3:00 p.m. has been selected as the day the college will honor the couple. The Phoenix Center will become the Odegaard Phoenix Center; Kay was co-founder of the Phoenix Center and both Gary and Kay were instrumental in moving the college forward.

Trustee Reports

Doris Wood-Brumsickle reported that all trustees attended the annual Board Retreat. Doris attended the Foundation picnic.

Joanne Schwartz added she went to the Morton play *Beauty and the Beast*. Joanne also joined Toastmasters.

Joe Dolezal added he has attended a volleyball game and is looking forward to attending the first soccer home game.

Jim Lowery is currently a member of the State Trustee organization and an audit committee member. Jim spent the day reviewing expense sheet details. Jim was also a volunteer at the STP event.

WA-ACT

The ACT fall conference is November 16, 2016 at the Hilton Seattle. The Legislative Action Committee Retreat will be on the previous day.

ACCT

Doris Wood-Brumsickle noted the Leadership Congress '16 will be in New Orleans, October 5-8, 2016 at the Hilton New Orleans Riverside.

Trustees are entitled to one vote with the voting delegate. The trustees will meet to decide how to vote.

Joanne Schwartz will be assisting in the ACCT business meeting.

Trustees attending the New Orleans conference are Stuart Halsan, Joanne Schwartz, Doris Wood-Brumsickle and Dr. Joe Dolezal. Dr. Mohrbacher will be attending the conference as well.

CC Foundation

Joe Dolezal announced the Foundation Kick Off is Saturday, October 1st, 2016.

Joe reminded everyone that September 15th is Scholarship Night in Corbet Theatre starting at 6:30 p.m.

At the Foundation Board retreat, members resolved to form new committees and encourage their board members to be more active.

Investments have had an upturn in yields in the past couple months.

The Foundation is hoping to recruit more members from the banking community.

CC Fund

Nothing to report.

President's Report

Dr. Mohrbacher called attention to the reorganized board agenda. At the retreat, members discussed getting more important business done earlier in the meeting. The president and trustees remain throughout the meeting so it made sense to locate those reports at the end.

Dr. Mohrbacher reported there are several good things happening:

- Met with Chuck Zimmer, project manager from the Art in Public Places (APP) program. A committee will be formed to select an art project for the new building.
- Attended an EDC meeting this morning. Dr. Mohrbacher gleaned information about the Industrial Park at TransAlta.
- Attended the New Faculty Institute at Clover Park September 1st and 2nd. The event has evolved and offers good information, active learning, and describes what it means to be a professional community college faculty member. New faculty members should be encouraged to attend this event.

Dr. Mohrbacher noted that college priorities are developing. These three topics will be discussed more thoroughly at the Kick Off on Monday:

- Be the most prepared college for ctc.link.
- Increasing student success and knowing who our students are.
- What does it mean to be a *Student Ready* college?

There is Cedar Creek Corrections Center graduation on Tuesday, September 20th. Garrett Heyns graduation is Tuesday, October 11th. The President's Office will coordinate travel arrangements if enough people would like to attend.

Comments

Joanne Schwartz noted she would not be at the October 2016 board meeting.

Christian Bruhn asked everyone to be mindful that the college will host Business Week December 12 – 15. The event always need volunteers to be company advisors;

the volunteers will be working with high school students from Centralia and WF West to develop a business plan. The event will also need volunteers to judge the students' business plans as well.

Sue Kennedy received a text from Darby Kaikkonen, Policy Research Director at the State Board. Recent discussions with the Office of Financial Management (OFM) for SBCTC to manage the MRTE database have been rejected. Darby will explore other options including State Board data services to see if there is a more viable choice.

The annual Kick Off is Monday, September 12, 2016 and will be videoed. If anyone cannot be there and would like to watch the event, please contact Janet Reaume for the link information.

10. Announcement of Upcoming Meeting Date and Place:

The next board meeting will be October 13, 2016 in the Hanson boardrooms.

Adjournment

The meeting adjourned at 4:40 p.m.

APPROVED:

Doris Wood-Brumsickle, Board Chair

Dr. Bob Mohrbacher, Board Secretary