

<b>COMMUNITY COLLEGE DISTRICT TWELVE BOARD OF TRUSTEES Centralia College</b>	
<b>Room 108 Centralia College East Morton, Washington</b>	<b>Regular Meeting April 13, 2017 3:00 P.M.</b>

## MINUTES

### 1. Call to Order

Board Chair Doris Wood-Brumsickle called the meeting to order at 3:00 p.m.

### 2. Roll Call

Board members present:

Doris Wood-Brumsickle, Chair

Jim Lowery, Vice-Chair

Stuart Halsan

Dr. Joe Dolezal

Joanne Schwartz

### 3. The flag salute was led by John Martens.

### 4. Introductions:

Kelli Bloomstrom welcomed the trustees to Centralia College East and introduced the faculty and staff from Centralia College East.

### 5. Open Forum

No one requested to speak in open forum.

## REGULAR AGENDA

### Adoption of Minutes:

It was MOVED BY JOE DOLEZAL THAT THE BOARD APPROVE THE REGULAR MINUTES OF March 9, 2017. THE MOTION CARRIED UNANIMOUSLY.

### CCEOS

Lynn Schinnell, Program Coordinator, gave a brief overview of student activities. The students make an effort to have a social event each quarter to encourage

camaraderie and community building among themselves. The students sponsored a holiday food drive during winter quarter; spring quarter has generated a supplies drive for classroom provisions. Beginning in May, students provide the labor for an outdoor work event – weeding and general cleanup of the exterior grounds at CC East. Also in May, twelve students have the opportunity to participate in the Cispus Challenge High Course at the Cispus Learning Center on a first come first serve basis.

Bob Mohrbacher commended Lynn on the CC East Facebook presence.

### **Faculty**

Kelli Bloomstrom reported CC East faculty are providing Pilates and Tai Chi classes this quarter – both very popular.

### **Classified**

No verbal report given.

### **Instruction**

John Martens, Vice President Instruction, noted that if Sharon Mitchler were present she would have reported that contract negotiations have concluded. The contract is being presented to the faculty for ratification this week. There are no real changes this year, only minor adjustments.

The Honors Reception is Tuesday, April 18<sup>th</sup>, at 3:00 pm in Corbet Theater.

The Washington State Nursing Care Quality Assurance Commission – Program Approval Panel (WSNCQAC-PAP) site visit was today with Dr. Kathy Moisio. Dr. Moisio spoke with nursing faculty and administration and provided some suggestions for improvement. Dr. Moisio complimented the nursing program and noted that there seems to be a strong team in place; she recommended the need for better record keeping processes; there is a fair amount of work to do to set up the documentation procedures required by accreditation. This visit was for consultation purposes and designed to prepare college staff for the nursing program accreditation visit. If the college applies for national accreditation, three years of data must be available. Dr. Moisio was aware that hiring qualified directors and faculty members is difficult due to the highly competitive salaries employees can earn outside of the education field. Dr. Moisio was impressed with Ellen Hinderlie and the faculty.

Cristi Heitschmidt, Dean Child and Family Studies, reported there are 70 applicants for the BAS-TE program. The cohort will be capped at 28 or 30 students, knowing there will be some attrition. Some concern was voiced that the college may graduate more teachers than is needed.

Enrollment in the Diesel Program is moving up incrementally.

### **Public Information Office**

No verbal report given.

### **Human Resources**

Julie Huss, Vice President of Human Resources, reported Lesley Contreras has been hired as HR Consultant Assistant 1.

HR is using LawRoom again this year to provide Title IX sexual assault prevention training to employees. There have been several glitches in the system this time.

The exempt evaluations are being launched through Survey Monkey this year; there haven't been any concerns about the new evaluation process to date.

### **Student Services**

Robert Cox, Vice President of Student Services, reported recruitment has been a top item for the past two years and now more emphasis is being directed towards retention. Initial enrollments for each quarter and applications have been up the last two years but the overall trend line in enrollment is down. This phenomenon shows that we are losing students from quarter to quarter.

A task force on retention, represented by Lyz Grant, Darcell Scott and Joe Burr, presented their recommendation to the Executive Management Team (EMT) to adopt a mandatory student success course for all students. The pilot program would have three options:

- Cluster classes – linking a student success course to another discipline-specific course
- Stand-alone course
- Pre-term course

Student success courses are currently taught on campus and have been available in the past but have not been mandatory.

Student Policy Council – Recently the Student Policy Council (SPC) has been reviewing available data pertaining to students who have been academically suspended after their third term of a less than 2.0 cumulative grade point average (GPA). Students who make the appointment to address their suspension and discuss their options are usually meeting grade point criteria within a term or two. The SPC is exploring different options in their effort to encourage students to meet with the Vice President of Student Services; currently most students who receive an academic suspension don't return.

Robert reported the goal of meeting with the student is to make the student successful and to provide the personal connection.

Dr. Mohrbacher added that the *Guided Pathways* approach would be beneficial for these students; it would provide the student with more of a direction in the first quarter and perhaps provide some insight as to how all the pieces fit together.

### **Administrative Services**

Steve Ward, Vice President Finance & Administration, reported the Commons building is substantially complete. Furnishings began arriving the first of April and are continuing throughout this week.

The Centralia College Boulevard parking lot progress has been delayed due to the recent wet weather. The lot will be similar to the China Creek lot and will have comparable landscaping with completion expected in mid-May. The college was unable to negotiate successfully with the owner of the blue house north of the synagogue; if the house is ever acquired the space will most likely be converted to parking.

Work has begun on the next version of the Campus Master Plan. A preliminary meeting will be scheduled in April for master planning and capital project support. Steve suggested the soon to be former Student Service building be renamed letting the functionality of the space determine the building name. The kitchen will remain intact; usage or non-usage of the kitchen area will determine its future.

Steve commended Kelli Bloomstrom for her work on the re-design phase of the Student Services building. Kelli laid out the flow of the building taking into consideration space for faculty and staff. Kelli's work will assist the architects in their design.

A Public Works Request (PWR) for the re-purposing of the Student Services building and the campus master plan has been made. Work has begun on the analysis and pre-design proposal for Child and Family Studies.

Steve reported an on-going analysis of the Senate and House operating budgets. The two budgets have differing impacts to the college with the House budget being much more favorable.

The Facilities Committee has recently formed a Tree-Planting Committee. Phi Theta Kappa (PTK) 2017 goal is to have the campus be recognized as a Tree Campus USA. The Tree Campus USA program helps colleges and universities around the country establish and sustain healthy community forests. The college must meet five standards to receive recognition. PTK is currently working on the process and will roll out their tree plan next year. Their effort will generate better long range planning on tree placement and choices for an urban specific environment.

## **6. Executive Session**

No executive session was held.

## **7. Action from Executive Session**

## **8. Policy Governance**

## **9. New Business**

### Summer Board Retreat

The summer retreat will be Thursday, July 13<sup>th</sup>, 2017. There was discussion concerning having the retreat off-campus this year. The trustees requested the President's Office investigate possible off-campus sites and provide some ideas at the May 11<sup>th</sup> meeting.

Dr. Mohrbacher asked for input regarding retreat content. The trustees requested discussion and planning on the 1) Master Plan and 2) Policy Governance.

Dr. Mohrbacher said the President's Office will review and bring retreat ideas/topics to the May 11<sup>th</sup> board meeting.

### Board Meeting locations for 2017-18

Dr. Mohrbacher suggested the trustees consider holding an off-campus board meeting in the fall in addition to their spring meeting in Morton. Local area high schools may be able to accommodate the trustees for a board meeting and may be open to reciprocity.

The suggestion was made that perhaps a community member would like to do a presentation. The President's Office will come up with some options and report on it at the May meeting.

### Washington Hall naming

Stuart Halsan reported the trustees were contacted to consider rededicating Washington Hall in honor of George Washington, founder of the city of Centralia in honor of his 200<sup>th</sup> birthday and the people of Washington State.

Jim Lowery noted former trustees Judy Guenther and Margaret Sundstrom spoke about honoring the taxpayers and people of Washington State; it would be beneficial to remember their intent.

Dr. Mohrbacher added that he spoke with Margaret Sundstrom who specifically recalled the trustees renamed the Education Complex "Washington Hall" to honor the people of Washington State, George Washington – the founder of Centralia and Washington Avenue; however, the original board motion on June 9, 2005 did not indicate any reason or provide rationale on how the building was named.

Stuart Halsan requested the topic remain on the agenda under "Old Business" and have the President's Office provide proposed language subject to amendment. Dr. Mohrbacher will attend the next George Washington Centennial Celebration meeting to review their plans; they are planning a series of events and it would be beneficial to work with them and their calendar.

It was MOVED BY STUART HALSAN THAT THE PRESIDENT'S OFFICE PROPOSE LANGAUGE APPROPRIATE FOR RE-DEDICATION OF WASHINGTON HALL TO HONOR GEORGE WASHINGTON, FOUNDER OF CENTRALIA AND THE PEOPLE OF WASHINGTON STATE SIMULTANEOUSLY. THE MOTION CARRIED UNANIMOUSLY.

## **10. Old Business**

### Hispanic Festival

Robert Cox reported there will be a Mexican Heritage Festival in the TAC on Saturday, September 16<sup>th</sup>, 2017. This event is a partnership with Latinos Unidos and The Human Response Network group. Work has begun on the event – the size and scope of the event needs to be determined as well as deciding on an event budget, hiring performers and soliciting vendors.

### TransAlta Community Grant progress

Steve Ward reported the solar panel installation efforts are underway with an anticipated completion date at the end of April. The green energy generated from the

library will tie into the new building and help obtain a Leadership in Energy and Environmental Design (LEED) Gold certification on the TAC project.

#### Agriculture scan

Dr. Mohrbacher suggested that September or October of this year would be a good time to hold a public meeting. The process of deciding who to invite and where it will be held will need to be made.

#### Futures Forum

Stuart Halsan requested this topic remain on the agenda.

#### **Trustee Reports**

Stuart Halsan mentioned he spoke with Steve De Jarnatt. De Jarnatt is best known for writing and directing the nuclear-apocalypse thriller *Miracle Mile* and the sci-fi thriller *Cherry 2000*. De Jarnatt has expressed interest in speaking to students at the college; perhaps he can be scheduled for a lyceum.

Stuart contacted the chess club and offered to buy chess equipment up to \$500.00. Robert Cox added the chess set currently residing in the Student Services building receives daily use.

Dr. Joe Dolezal and Jim Lowery expressed enthusiasm for the Powerful Examples of Excellence event and accompanying Dr. Mohrbacher to meet with legislators.

#### WA-ACT

Joanne Schwartz reminded everyone that the spring conference is May 25 and 26, 2017 at Big Bend Community College in Moses Lake, WA.

#### ACCT

Nothing to report.

#### CC Foundation

Dr. Joe Dolezal thanked Jim Lowery and Joanne Schwartz for attending the Foundation's annual planning meeting.

The Foundation has a goal of increasing the funds from its current sixteen million to twenty-five million by 2025. Their unofficial mantra is "25 in 25!" Dr. Dolezal said there is an ever-increasing amount of non-profit organizations the Foundation will be in competition against.

#### **President's Report**

Dr. Mohrbacher reported the Art in Public Places (AIPP) Committee has met and chosen an artist as well as a back-up artist. The committee selected John Rogers from

Portland, Oregon. The AIPP Project Manager is in the process of contacting the artist and scheduling a campus visit.

Ctc.Link - The company handling implementation of ctc.Link, Ciber, Inc., has filed for chapter 11 bankruptcy protection. There is a buyout offer from a French company, Capgemini. This may be a good thing for the colleges; Capgemini may be more prepared to provide the support necessary for the community college transition from the old system. The bankruptcy agreement would have Capgemini assume control of the contract and the work continue – possibly offering more stability than remaining with Ciber. Wave 1 schools are not likely to transition this calendar year; January 2018 would likely be the earliest possible conversion date.

The Senate and House budgets – currently no agreement on the budget has been made between the House and Senate.

Student Achievement Initiative (SAI) – There is an SAI work group dedicated to reviewing the Student Achievement Initiative metrics. Their original task had nothing to do with the changing the percentage of money that was based on completions; rather it was charged with analyzing how SAI points are earned. The State Board expressed interest in increasing the portion of the system budget allocated to SAI to ten percent of the budget rather than the current five percent. The State Board is anxious to increase the percentage of budget based on student achievement; however, national data reports this does not increase student achievement. It would be difficult to do and treat all colleges fairly. The committee wants to make changes to the metrics that doesn't move a lot of money. There will be changes to the metrics; several things are probable:

- Changes to Basic Skills metrics will result in fewer overall points being earned by Basic Skills students
- Retention points for Basic Skills students completing college level courses
- More emphasis on completions
- Some sort of indicator for historically under-represented student populations (equity gap because they are less likely to graduate)
- Changing points per student

Dr. Mohrbacher explained his budget handouts about the budgets and gave a brief review of the state construction projects/designs and how they are being handled.

## **11. Comments**

Phi Theta Kappa (PTK) is holding an Arbor Day Celebration Friday, April 28<sup>th</sup> at the Walton Science Center.

Stuart Halsan suggested the Board of Trustees invite the Supreme Court back for a visit; their last time on campus was May of 2012. Stuart requested this item be added to “Old Business” for the May agenda.

Joanne Schwartz reminded the Board of Trustees that the President's Office hosted the State Board in December 2014.

Doris Wood-Brumsickle reminded everyone that graduation is June 16, 2017 at 4:00 pm. Dr. Mohrbacher said the graduation process will remain the same for this year but there may be possible changes in the works for 2018.

**12. Announcement of Upcoming Meeting Date and Place:**

The next board meeting will be May 11, 2017 in the Hanson boardrooms. .

**Adjournment**

The meeting adjourned at 5:00 p.m.

**APPROVED:**

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*Doris Wood-Brumsickle, Board Chair*

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*Dr. Bob Mohrbacher, Board Secretary*