



**Centralia College**  
**Annual Security and Fire Safety Report**  
**2019**

(Includes Crime and Fire Statistics from, 2016, 2017, 2018)

Dear Centralia College Community,

Centralia College is committed to assisting all members of the Centralia College community in providing for their own safety and security. This Annual Security and Fire Safety Report contains information and crime statistics for 2016, 2017, 2018 calendar years for crimes that occurred:

- On campus;
- In certain off-campus buildings or property owned or controlled by Centralia College; and
- On public property within, or immediately adjacent to and accessible to the campus

The report contains information regarding campus security and personal safety including topics such as: crime prevention, fire safety, college law enforcement authority, crime reporting policies, policies related to programs to prevent sexual assault and other crimes, disciplinary procedures and other matters of importance related to security and safety on campus. They also contain information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus building or property owned or controlled by Centralia College; and on public property within, or immediately adjacent to and accessible from campus.

The Annual Security and Fire Safety Report is available on the main Centralia College website at <https://www.centralia.edu/about/docs/security-fire-safety-report.pdf>.

If you would like to receive a hard copy of the Annual Security and Fire Safety Report that contains the following information, you can stop by the Facilities Operations and Maintenance building or you can request that copy be mailed to you by calling 360-623-8947.

This information is required by law and is provided by Centralia College. We hope that you will review the information within this report to make informed decisions about your safety.

Sincerely,

Casey Rice

Director of Building and Grounds

Centralia College Clery Compliance Officer

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## **Emergency Response and Evacuation Procedures**

The Emergency Team will meet whenever there is an emergency incident. An emergency incident is an incident that results or is likely to result in grave harm or death or major damage to facilities or infrastructure. The college will implement its Emergency and Crises Response Plan to confirm that there is a significant emergency, determine who to notify, determine the content of the notification and initiate the notification system.

The senior administrator on the scene will issue the order to implement the Emergency Team and manage the emergency until relieved by the president or the administrator in charge of the campus. The senior administrator will determine the location of the Incident Command Post (ICP).

The team will assemble at the Incident Command Post (FOM) or the alternate Incident Command Post (IT Office, Washington Hall), whichever is safer. Team members will proceed to the Incident Command Post, but only if it is safe to do so. The name of the Incident Command Post will be "Centralia College Command."

The senior administrator will take emergency action when in his or her judgment at the time there is probable cause to assume an emergency is in progress or is imminent. The senior administrator will base this decision upon information provided by public health, safety, law enforcement, fire, weather, or other emergency officials or agencies or provided by credible statements or eye-witness reports from campus officials, students or the public. The senior administrator should not necessarily wait for the Emergency Team to convene before initiating the emergency notification system, if waiting for the team to convene will cause unacceptable delay in making such notification.

The senior administrator will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus. The senior administrator will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of the senior administrator, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The scope of the emergency notification shall depend on the location and nature of the emergency, and may be stepwise as more information is developed. Appropriate college administrators shall coordinate with responding public agencies dissemination of emergency information to the larger community. The Public Information Officer shall provide the larger

community with follow-up information.

The college will use the InformaCast communications system for disseminating emergency information to the larger community. Members of the college community should sign up for the InformaCast alerting system at: <https://ccalerts.centralia.edu/login>.

The college will test its emergency response and evacuation procedures on at least an annual basis, including publishing its procedures in conjunction with at least one test per calendar year, and documenting a description of the exercise as well as the date and time of the exercise and whether it was announced or unannounced.

## **Missing Student**

This policy establishes procedures for the College's response of missing students, as required by the Higher Education Opportunity Act of 2008. A residential student will be considered missing if a roommate, classmate, faculty member, family member, or other campus person has reason to believe that a resident student's absence is contrary to their behavior and the student has not been seen in "a reasonable amount of time." "A reasonable amount of time" may vary with the time of day and information available regarding the missing person's daily schedule, habits, and reliability. If a person's absence has occurred under circumstances that are considered suspicious or there are concerns for their safety, the person shall be considered missing immediately.

If a student who lives in on-campus housing is determined to have been missing for 24 hours, the college has 24 hours after receiving the information to initiate the missing student notification procedures. This does not preclude the college from making a determination that a student is missing before the student has been missing for a full 24 hours, or from initiating notification procedures as soon as it is determined that the student is missing.

Before presuming that a student is missing, reasonable measures should be taken to determine whether those familiar with the student have not seen or heard from the student for an unusual period of time or is aware of the student's location.

For students who reside in on-campus housing, the Residence Life/Club Specialist will notify:

Centralia Police Department, the Director of Buildings and Grounds/Clery Compliance Officer, Vice President of Student Services, the Director of Student Life and the missing student contact person or persons identified

by the student on their housing application. The missing student contact person will be informed in the event that the student is known as being missing for more than 24 hours.

Anyone receiving information that a student is missing should immediately report that information to the Residence Life/Clubs Specialist. The Residence Life/Clubs Specialist will be responsible for immediately reporting to local law enforcement.

During the housing application process, students may register one or more individuals as a contact for missing person purposes. This information will be kept in the office of the Residence Life/Clubs Specialist in a secure cabinet.

Missing student contact information is confidential and may only be accessed by authorized campus officials and law enforcement officials and for the purpose of a missing student investigation.

If the missing student is under 18 years of age and not emancipated and it has been determined that such a student has been missing for 24 hours, the College will notify both the student's custodial parent or guardian and the student's contact person, if they have registered one, that the student is missing.

Once determination has been made that a student living in on-campus student housing is missing, the College will notify local law enforcement of the situation within 24 hours. The **only** exception is when it was the law enforcement agency that made the determination that the student was missing.

#### Contact Information

- Residence Life/Clubs Specialist 360-623-8555 or 360-523-5954
- Director of Buildings and Grounds/Clery Compliance Officer 360-623-8720
- Centralia Police Dept. 360-330-7680 or 911
- Vice President of Student Services 360-623-8385
- Director of Student Life 360-623-8120

#### **PROCEDURES**

The following procedures will go into effect within 24 hours of the College making the determination that a student who lives in on-campus housing has been missing for 24 hours.

The College will notify the student's registered missing person contact, no later than 24 hours after official determination that the student is missing. This contact does not need to be an in-person contact. If multiple

contacts are listed, the College can determine in which order they will be contacted. If the student registers multiple contact persons and the first person contacted confirms that the student is not missing, the College must contact each additional contact person in turn, unless the student in question is contacted by the College or contacts the College. If the College is unsuccessful or successful in contacting the named individual or individuals, attempts of contact will be documented as follows:

- Name of College official who made the contact,
- Whether contact was made and who was contacted,
- Date and time of contact and how contact was attempted.

If the missing student is under 18 years of age and is not legally independent of their parents the College has only 24 hours in which to contact (in no required order):

- The custodial parent or guardian,
- The confidential contact person; if the student has identified one.

This does not preclude the College from contacting the student's contact person or the custodial parent or guardian immediately upon determination that the student is missing.

The College will forward information to the local law enforcement when any student who lives in on-campus housing has been determined to be missing for 24 hours. This must be done even if the College has campus police or campus security.

## **Drug-Free Workplace**

Centralia College is committed to providing a drug free work and school environment. Each employee is expected to report to work in an appropriate mental and physical condition to perform his or her assigned duties. The same is true for students. Centralia College recognizes drug use and/or dependency to be a health, safety, and security problem. Employees needing assistance with problems related to drug or alcohol abuse are encouraged to use the State Employee Assistance Program (EAP) and/or employee medical insurance plans, as appropriate. Students needing assistance are encouraged to use any or the appropriate resources listed under the resource section below. Conscientious efforts to seek such help will not jeopardize employment or student status.

## **Alcohol and Drug Policy**

The college enforces federal, state and municipal laws, statutes, regulations and codes related to the use, sale, consumption, possession or distribution of alcohol and drugs. This includes all rules

related to underage alcohol consumption. Employees and students in violation of any such ordinances may be subject to criminal action that may result in loss of driver's license, fines and/or imprisonment in addition to any campus disciplinary proceedings.

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in or on Centralia College owned or controlled property, or while conducting Centralia College business is prohibited. Violation of this policy will be reason for taking personnel actions against such employee and/or requiring the employee's participation in a drug abuse assistance or rehabilitation program. Any personnel actions will be processed in accordance with rules, collective bargaining agreements, student disciplinary code or other appropriate policies of the college. Any disciplinary action for employees or students will be decided on a case-by-case basis depending upon specific circumstances. Students may lose federal funding and/or be subject to the student disciplinary process depending on the circumstances of the conviction.

Employees must, as a condition of continued employment abide by the terms of this policy, and must report any conviction under a criminal drug statute for violations occurring in or on property owned or controlled by Centralia College or while conducting Centralia College business. Employees shall report any such conviction to their supervisor within five (5) days after the conviction. Centralia College must report the conviction to the appropriate federal grant/contracting agency with ten (10) days after having received notice that a person employed under a federally sponsored grant or contract has any drug statute conviction or violation occurring in the work place. Students applying for or receiving financial aid must report any drug convictions to the director of financial aid in accordance with the federal regulations governing financial aid. Financial aid may be denied or terminated as a result.

Alcoholic beverages may be served on campus by a recognized student organization, college administrative unit, or community organization when approved by the vice president, finance and administration and the college president. Approval must be secured at least 14 working days prior to the event and service is limited to beer and wine. Requests and application for a permit should be filed with the vice president, finance and administration. For all events, guidelines specified by the Washington State Liquor and Cannabis Board must be followed. The college reserves the right to permit the use of alcoholic beverages as deemed appropriate and to require adherence to approved policy.

*Sanctions:* A proven violation of Centralia College's drug and alcohol policy may result in possible sanctions for employees and students. In addition to referral to appropriate authorities for prosecution under the various criminal codes, employees and students may be subject to disciplinary action. In accordance with various employees' regulations and negotiated contracts,



employees may be subject to oral or written reprimands, transfer to other duties, suspension, demotion, or termination. In accordance with the provisions of the *Student Rights and Responsibilities Code*, students may be subject to loss of athletic privileges, oral or written reprimand, referral for evaluation and/or treatment, fines, probation, restriction, suspension or dismissal.

*Policy Review and Certification:* The vice president of human resources, in consultation with the vice president, student services, shall review this policy biannually to determine the effectiveness of the policy, to ensure that sanctions are being consistently enforced, and to tabulate the number of employee and student violations. The president shall submit the drug-free campus certification as required by Section 22 of the Drug-Free Schools and Communities Amendments of 1989 (PL 101-226) to the Secretary of the U.S. Department of Education.

## **Problems Associated with Alcohol and Drug Abuse**

National studies consistently show alcohol as the drug of choice among college students. The generally accepted figure is that approximately 90% of college students consume alcohol. Binge drinking is a serious problem affecting about 4 out of 10 college students.

*Student problems:* Substance abuse may be involved in many campus problems such as damage to college property, violent behavior, physical injury and academic failure. Other problems include damaged quality in social relationships, date rape, conflicting demands, and an overall destruction of a campus environment conducive to academic pursuits. Alcohol and other drug use may lead to missing classes or work, poor academic performance, DWIs (driving while intoxicated), arrest and conviction for use or distribution of illegal drugs, dismissal from work or expulsion from school.

*Employee problems:* Every day, hundreds of thousands of employees jeopardize their health and performance because of substance abuse. Substance abuse causes work injuries. Alcohol and drugs make any job dangerous. Substance abuse can cause impaired eyesight, slower reaction time, lessened concentration, poor judgement, and poor coordination. Impaired skills can cause motor vehicle accidents, injuries from hazardous materials, injuries from improper use of tools or machinery, falls or fires. It affects productivity, quality of work, cooperation of others, motivation and morale.

### **Health Risks:**

*Alcohol:* Alcohol consumption causes a number of marked changes in behavior. Even low doses impair judgement and coordination and increase the incidence of aggressive behavior. Very high

doses impair judgement and cause death. Alcohol intoxication is equivalent to a drug overdose. If combined with other depressants of the central nervous system, the effects of alcohol are multiplied. Repeated use of alcohol can lead to changes in tolerance and dependence. Cessation of alcohol intake can produce withdrawal symptoms including tremors, hallucinations, convulsions and death. Long-term consumption of large quantities of alcohol can lead to permanent damage to vital organs such as the brain and liver. Women who drink even small amounts of alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. Children of alcoholic parents have a 40 percent greater risk of developing alcoholism than those whose parents are not alcoholic.

*Cannabis:* The mood-altering effects of marijuana are the results of chemical delta-9 tetrahydrocannabinol (THC). THC is fat-soluble and remains in the body up to three weeks after smoking one marijuana cigarette. Consequently, even occasional use can be detected through urinalysis. Research indicates that regular use may have long-term effects on the user's brain, heart, and reproductive organs. The numerous carcinogenic chemicals found in marijuana smoke may make it particularly harmful to the lungs. Loss of memory, lack of motivation, and diminished attention span are some of the effects of regular marijuana use. Long-term use may result in psychological dependence and change in tolerance.

*Depressants:* The use of depressants can result in a change in tolerance and in physical, as well as psychological dependency. The combining of several depressants (e.g., Valium and alcohol) will potentially increase the depressive effects, multiplying health hazards. Withdrawal symptoms include anxiety, vomiting, acute psychotic episodes, seizures, and death.

*Stimulants:* High dose of stimulant drugs result in intense personality disturbances including visual and auditory hallucinations, delusions, and paranoia. Tolerance develops rapidly. Cross-tolerance does develop among stimulant drugs (e.g., methamphetamines and cocaine). The use of cocaine can cause death by cardiac arrest or respiratory failure. Stimulants are addictive and while withdrawal from stimulants is less dangerous than with depressants, depression can make the person vulnerable to suicide.

*Narcotics:* Tolerance, especially to the euphoric effects of narcotics, and physical dependence develop rapidly. In order to avoid the abstinence syndrome, the addict becomes preoccupied with acquiring the drug. Withdrawal symptoms are extremely uncomfortable, however, they are seldom life threatening.

*Hallucinogens Phencyclidine (PCP).* Large dose of PCP may result in convulsive seizure, coma, and death. Mood disorders occur and the user may become violent, irrational, and potentially harmful to self and others. Lysergic acid (LSD), mescaline, and psilocybin cause sensations and

feelings to change rapidly. The user may experience panic, confusion, anxiety, depersonalization, and loss of control. While relatively rare, flashbacks-the spontaneous reappearance of the drug experience after use has ceased-may occur.

*Anabolic-Androgenic Steroids.* Steroid users can experience serious cardiovascular, liver, central nervous system, gastrointestinal, and reproductive disorders. In males, use can result in testicular atrophy, sterility, impotence, and arrested growth. Irreversible masculinization and sterility can result when women use steroids. Psychological impairments include mood swings, depression and very aggressive behavior.

*Prescription Medication:* Prescription medication is contraindicated if other chemical substances, including legal (alcohol, caffeine, nicotine), and/or illicit drugs (cocaine, LSD, marijuana), are used at the same time. When medications are needed and prescribed, whether for acute or chronic conditions, individuals should ask their doctor or pharmacist about the associated risks of alcohol and other drug usage. The potentiation effect of multiple substances is especially dangerous as it tends to more than double the effects, and most people are unaware of the risk. Compromised or unusual drug tolerance due to medication use may lead to inadvertent substance abuse. According to some medical experts, prescription drugs can provide us with symptomatic relief, comfort, and sometimes cure, but only if they are used with caution and prudence.

## **Recognizing an Alcohol or Drug Problem**

Probably the easiest way to determine if your use of alcohol or other drugs has become a problem is by using this simple rule of thumb: If alcohol or other drug use is causing difficulties or if you are using them to avoid your problems, then you probably have a problem. There are many ways to define causing a problem, such as: missing time at work or school, fighting with relatives, spouse or friends, social conflicts, accidents or injuries, poor health, violence, damaged reputation, financial difficulties, legal problems, etc. In short, if there are difficulties arising in your life that exist because of your alcohol or drug use, or that of someone you know, you might decide to take a closer look at the situation.

### **Common Signs of Abuse:**

Physical Signs - Bloodshot eyes, sudden weight loss, coughing or chest pain. Irregular menstruation, fatigue, frequent intoxication or hangovers.

Behavioral Signs - Constantly late, work not completed, frequently absent from school or work, secretiveness, withdrawing from friends and family, changes in sleep or eating habits, frequent job or school changes, missing money or possessions, dramatic change in personal hygiene.

Personality Changes - Severe mood swings, depressed feelings much of the time, irresponsibility toward appointments and everyday tasks, decreased interest in activities, tendency towards dishonesty.

*Assessment:* If you conclude that, you might have a problem, an assessment of your drug or alcohol use may answer your questions about the severity of the problem. Centralia College's counseling center has professional counselors who can assist students with assessment and problems arising out of drug or alcohol use or abuse by families and friends. Employees may use the Employee Advisory Service, which also provides assessment and counseling services. Numerous community resources also provide assistance.

## Resources for Alcohol and Drug Abuse

The following is a list of organizations that provide counseling and other services related to drug and alcohol abuse. The Counseling Center has resource information for people with drug and alcohol problems. Wellness information is located in second floor of the TransAlta Commons is another excellent source of information regarding all the following service providers. In addition, you will find resource material and a list of additional resource materials available from the Timberland Regional Library. The Associated Students of Centralia College also provide other brochures and pamphlets in the TransAlta Commons Building.

<b>Organization</b>	<b>Phone Number</b>
Addictions Recovery Center @ Providence Hospital	360-748-4357
Alanon/Alateen	360-736-4357
WA State 24 Hour Alcohol/Drug Helpline	800-562-1240
Alcoholics Anonymous	360-748-1113
Alcoholics Victorious NW	360-782-0588
American Council on Alcoholism Helpline	800-527-5344
Bureau of Alcohol & Substance Abuse	360-753-5866
Cocaine Anonymous	800-347-8998
Cocaine Hotline	800 COCAINE
DARE	360-748-9286
Health & Safety Through Education	360-284-3215
Just Say No Hotline	800-624-0100
Lewis County Department Of Social Services	360-748-9121, ext. 145
Lewis County Referral Hotline	800-244-7414
MADD Lewis County (sate-wide hotline)	360-983-3414
Narcotics Anonymous	360-736-2389
National center for Alcohol & Drug Information	800-729-6686

National Council on Alcoholism	800-622-2255
National Institute on Drug Abuse Information	800-662-HELP
Recovery NW	360-748-9204
Salvation Army	360-736-4339
Second Chance Youth Services	360-748-3926
Starting Point	360-748-7268
Twelve Step Club	360-736-4813
WA State Substance Abuse Coalition	800-662-9111
WE TIP	800-782-7463
Youth Crisis Hotline	800-HIT-HOME

**Policies Concerning Law Enforcement**

Centralia College security is provided by a contracted agency that is coordinated through the coordinator of security (Director of Buildings and Grounds) in the facilities Operations and Maintenance Office. The security service staff routinely patrol the campus every evening from 5:00 PM to 5:00 AM Monday through Friday and various times on the weekends. In addition, they are also contracted on a case-by-case basis to provide additional coverage for special events or emphasis patrols (smoking, skateboarding, dances, etc.) and when security is required to be present due to large amounts of money (during registration, surplus sales, etc.). The security patrol staff are not routinely on campus during the day and do not have arrest authority nor do they provide investigative services. If you are involved in a situation where you believe police action may be required, NOTIFY THE POLICE AT ONCE FROM ON-CAMPUS DIAL 911. After the police are called please notify the Director of Building and Grounds at extension 8888.

**Crime Reporting Policy**

FOR EMERGENCIES IMMEDIATELY CALL THE LOCAL POLICE. FROM ON-CAMPUS, DIAL 911. Report any criminal or suspected criminal behavior to Facilities Operations and Maintenance Office (8888). All college employees who either witness or hear about criminal or suspected criminal behavior are encouraged to make immediate reports. In addition, any college official who has significant responsibility for student and campus activities is required to make such reports. Although professional counselors are exempted from this requirement, they may on a case-by-case basis voluntarily report anonymous crime statistics to the coordinator of security, in a manner that will protect the identity of their source. The Facilities Operations and Maintenance Office is responsible for compiling crime statistics from both on campus and police sources for the purposes of the annual crime statistics report. The Director of Buildings and Grounds shall poll appropriate local police agencies and campus offices to include, but not

necessarily limited to, the vice president, student services, student programs, and counseling center. As of October 1 of each year, the college will publish its annual crime statistics report for the past three calendar years. These crime statistic reports will be included as part of this total report.

The Director of Buildings and Grounds also keeps and maintains a daily log that records all crimes reported to the police or the Facilities Operations and Maintenance Office. The log contains information about the nature, date, time and general location of each crime and the disposition of the complaint, if known. The Facilities/Safety Committee reviews this information. Except where law prohibits such disclosure, or where such disclosure would jeopardize the confidentiality of the victim, the information in the log will be open to public inspection within two business days of the initial report being made to the Director of Buildings and Grounds or a campus security authority. If there is clear and convincing evidence that the release of such information would jeopardize an on-going criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withheld until that damage is no longer likely to occur from the release of such information.

The Director of Building and Grounds may assist any victim or third party in completing criminal reports. The college may request the appropriate police agency to investigate a reported crime. The Director of Buildings and Grounds shall classify reports using the FBI Uniform Crime Reporting definitions.

When alleged perpetrators are identified as students, with the cooperation of the victim, the case will be processed according to the disciplinary procedures outlined in the *Centralia College Student Rights and Responsibilities Code, WAC 132L-350*. Criminal investigations and proceedings can occur independently, before, during, or after, college disciplinary proceedings.

Report as much detail as possible. After a crime, write down as much information as you can. Try to note such things as gender, age, height, weight, color of hair, hairstyle, eye color, dress or clothing, facial hair, glasses, distinguishing marks such as scars, distinguishing walk, manner or voice.

The Director of Buildings and Grounds will accept third party reports in which the victim wishes to remain anonymous. However, the college prefers to receive reports directly from the victim because the victim will usually be able to provide greater detail to assist in any investigation.

Preserve all physical evidence of any crime or suspected crime. Do not wash off or destroy evidence that may be critical to any investigation. Preserve the crime scene. Do not touch anything. Attempt to close off the area and not allow anyone to enter until the police arrive.

### **Timely Warning:**

The college is committed to providing the campus community a timely warning when it becomes aware of potential threats to students or employees. Whenever any campus security authority becomes aware of any on campus event, whether involving students or not, that poses a potential threat to students or employees they shall immediately notify the appropriate vice-president. The appropriate vice president in consultation with the Director of Building and Grounds will make the decision to disclose any such incident on a case-by-case basis in light of the facts surrounding a crime, including such factors as the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts.

### **Compiling the Annual Disclosure of Crime Statistics**

Campus Security Authorities will submit all crime reports through the online reporting tool. Statistics from CSA reports will be added to the crime statistics from appropriate police jurisdictions to complete the Annual Crime Report. By October 1 of each year, the Clery Compliance Officer will submit the annual report to the U.S. Department of Education, update the Annual Security and Fire Safety Report on the college website and notify the campus community how to get the annual report and crime statistics.

### **Crime Statistics**

The statistics in this report are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant federal law. Centralia College submits the annual crime statistics published in this report to the Department of Education. The process for reporting crime statistics includes gathering statistics from the following jurisdictions: the Centralia College Facilities Operations and Maintenance Department, the Centralia Police Department, the Morton Police Department, non-police officials, and other police jurisdictions. For reporting purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

A written request for crime statistic information is made on an annual basis to the jurisdictions mentioned above and to non-police officials that include the campus security authorities. A campus security authority includes, but is not limited to, college vice presidents, deans, student services directors, student life staff (including club advisers), housing staff, international programs staff, Public Safety Staff, and athletics staff.

Interested parties can view the daily crime log in Facilities, Operations and Maintenance during normal business hours.



**Centralia College Main Campus Crime Statistics (600 Centralia College Blvd. Centralia, WA 98531)**

	ALL ON-CAMPUS PROPERTY				CAMPUS PROPERTY				PUBLIC PROPERTY				GRAND TOTAL	UNFOUNDED	RESIDENTIAL ONLY			SECTION-TOTAL
	Reported to CPD	Reported to CCPS	Reported to Non-police	SUB-TOTAL	Reported to CPD	Reported to CCPS	Reported to Non-police	SUB-TOTAL	Reported to CPD	Reported to CCPS	Reported to Non-police	SUB-TOTAL			Reported to CPD	Reported to CCPS	Reported to Non-police	
<b>AGGRAVATED ASSAULT</b>																		
2016	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	1
2017	0	0	0	0	0	0	0	0	0	2	0	2	2	0	0	1	0	1
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARSON</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	1	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>BURGLARY</b>																		
2016	0	2	0	2	0	0	0	0	0	0	0	0	2	0	0	2	0	2
2017	0	1	0	1	0	0	0	0	0	0	0	0	1	0	0	1	0	1
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>MOTOR VEHICLE THEFT</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	4	0	4	0	0	0	0	0	0	0	0	4	0	0	0	0	0
2018	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0
<b>MURDER/NON-NEGLIGENT MANSLAUGHTER</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>NEGLIGENT MANSLAUGHTER</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ROBBERY</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	1	0	1	1	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>RAPE</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	1	0	0	1	0	0	0	0	1	0	0	0	0	0
<b>FONDLING</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0
<b>INCEST</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>STATUTORY RAPE</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS: DRUG LAW VIOLATIONS</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	2	0	0	2	1	0	0	1	0	0	0	0	3	0	1	0	0	1
<b>DISCIPLINARY REFERRALS: DRUG LAW VIOLATIONS</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS: LIQUOR LAW VIOLATIONS</b>																		
2016	1	0	0	1	0	0	0	0	1	0	0	1	2	0	1	0	0	1
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	3	0	3	0	0	0	0	0	0	0	0	3	0	0	3	0	3
<b>DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0
<b>DOMESTIC VIOLENCE</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	1	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0
<b>DATING VIOLENCE</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>STALKING</b>																		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Centralia College - East Campus Crime Statistics (701 Airport Way Morton, WA 98356)**

	ALL ON-CAMPUS PROPERTY				ALL NON-CAMPUS PROPERTY				PUBLIC PROPERTY				GRAND TOTAL	UNFOUNDED	
	Reported to CPD	Reported to CCPs	Reported to Non-police	SUB-TOTAL	Reported to CPD	Reported to CCPs	Reported to Non-police	SUB-TOTAL	Reported to CPD	Reported to CCPs	Reported to Non-police	SUB-TOTAL			
<b>AGGRAVATED ASSAULT</b>													<b>AGGRAVATED ASSAULT</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>ARSON</b>													<b>ARSON</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>BURGLARY</b>													<b>BURGLARY</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>MOTOR VEHICLE THEFT</b>													<b>MOTOR VEHICLE THEFT</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>MURDER/NON-NEGLIGENT MANSLAUGHTER</b>													<b>MURDER/</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>NEGLIGENT MANSLAUGHTER</b>													<b>NEGLIGENT MANSLAUGHTER</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>ROBBERY</b>													<b>ROBBERY</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>RAPE</b>													<b>RAPE</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>FONDLING</b>													<b>FONDLING</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>INCEST</b>													<b>INCEST</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>STATUTORY RAPE</b>													<b>STATUTORY RAPE</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.</b>													<b>ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.</b>													<b>DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>ARRESTS: DRUG LAW VIOLATIONS</b>													<b>ARRESTS: DRUG LAW VIOLATIONS</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>DISCIPLINARY REFERRALS: DRUG LAW VIOLATIONS</b>													<b>DISCIPLINARY REFERRALS: DRUG LAW VIOLATIONS</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>ARRESTS: LIQUOR LAW VIOLATIONS</b>													<b>ARRESTS: LIQUOR LAW VIOLATIONS</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS</b>													<b>DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>DOMESTIC VIOLENCE</b>													<b>DOMESTIC VIOLENCE</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>DATING VIOLENCE</b>													<b>DATING VIOLENCE</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>STALKING</b>													<b>STALKING</b>		
2016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

## Hate Crime Statistics

Centralia College strives to foster a safe and healthy learning environment that supports students in diverse and inclusive ways. The Hate Crime statistics are separated by category of prejudice. The crime statistics for the primary crime offenses include crimes motivated by Bias with the exception of Simple Assault and Intimidation. If a Hate crime or bias incident occur where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime or bias incident even though there is no requirement to the crime classification in any other area of the compliance document. Categories of prejudice include race, sexual orientation, gender, religion, ethnicity, national origin, gender identity, or disability.

### **Centralia College Main Campus:**

2018: 1 hate crimes or bias incidents reported

2017: No hate crimes or bias incidents reported

2016: No hate crimes or bias incidents reported

### **Centralia College East Campus:**

2018: 0 hate crimes or bias incidents reported

2017: No hate crimes or bias incidents reported

2016: No hate crimes or bias incidents reported

## Registered Sex Offenders

The vice president of student services maintains a current list of sex offenders who are registered with the Lewis and Thurston County Sheriff Offices. The vice president makes timely and appropriated notification to the campus community of students that are registered sex or kidnapping offenders. In addition to these notifications, the vice president provides information on request to concerned parties within the parameters specified by federal and state statutes and regulations.

## Policy and Procedures Regarding Sexual Assault

Centralia College condemns sexual violence, be it stranger rape, date rape, acquaintance rape or sexual assault. It is the goal of the college to be a community free from sexual violence.

The college provides educational information in brochure form to students and the campus community about sexual violence. This information is available at the Student Life and Involvement Center. All students and employees are provided access to training on sexual violence, assault, and harassment.

Whenever sexual violence occurs, whether it is on or off campus, the college strongly encourages that the victim report the incident to the police, the Title IX Coordinator, or the College's Counseling center if they want to report anonymously. The College will assist any victim and will support them in reporting the incident to the police. Whether or not criminal charges are filed depends upon the wishes of the victim and upon the decision of the city or county attorney as to whether there are sufficient grounds to prosecute. If the alleged crime occurs within the jurisdiction of the college, the victim is strongly encouraged to report the crime to the Title IX Coordinator. With the consent of the victim, the college will initiate appropriate disciplinary action against the accused, even in cases also being handled by civil authorities. The college will also, at the victim's request, implement appropriate interim remedies to the victim. The college may take action without the complainant choosing to move forward if the college deems it necessary for the health and safety of campus.

The college's decision to initiate disciplinary action will be influenced by the wishes of the victim and the results of an investigation. The disciplinary process will be explained to the victim and possible outcomes of the proceedings will be discussed with the victim prior to proceeding. Victims ordinarily will need to participate in the disciplinary hearing and will be provided a support person if so desired by the victim. Both victim and accused have the right to have a support person present during a disciplinary proceeding. The victim will be notified of the final results of any disciplinary proceeding.

*Definitions:* Sexual violence is any sexual behavior between two or more people in which one person does not or cannot consent. Sexual assault includes penetration, no matter how slight or any physical contact or touching of another person's sexual areas without consent. Acquaintance rape is nonconsensual sex between adults who know each other. Acquaintances include platonic, dating, marital, professional, academic or familial relationships. Date rape is a narrower term referring to nonconsensual sex between two adults who are dating or on a date. Date rape is one form of acquaintance rape.

Acquaintance rape, especially date rape is often not understood as rape by the victim. This is unfortunate. Because the victim recognizes her or his attacker, she or he may be confused and have feelings of self-doubt or betrayal. The victim may feel that she or he will be blamed for what has happened or that no one will believe her or him. Make no mistake; acquaintance rape is still rape. It is a violent act and can be prosecuted.

Rape occurs anytime a victim is forced, coerced or tricked into sexual intercourse against her or his will. It is still rape even if the victim had sex with her or his attacker in the past, the victim engaged in kissing or sexual touching with the assailant, there was no weapon, or the victim was unable to say "no."

If you are a victim of sexual assault, you should consider the following actions:

- *Go immediately to a safe place.*
- *Call the police even if you don't want to press charges. They will help you get immediate and critical medical attention. Regardless of whether you choose to contact authorities, seek immediate medical assistance.*
- *Go to a hospital. Do not shower or douche. Do not urinate or have a bowel movement.*
- *Do not eat or smoke. While at the hospital you will be checked for physical injuries, and evidence will be collected in case you wish to press charges. Going to the hospital does not mean you need to press charges. You can decide that later.*
- *Contact the Lewis County Human Response Network (748-6601 or 1-800 244-7414) for crisis intervention and support services.*
- *Protect yourself from possible pregnancy. Talk immediately with a health care provider or pharmacist about the "morning-after" pill. This may reduce the chances for pregnancy but needs to be done within 72 hours-the earlier, the better chance of preventing pregnancy.*
- *Consider talking with someone you trust such as a relative, counselor, teacher, or pastor for the much needed support you deserve*
- *Explore legal avenues for criminal and or civil action as well as using on-campus-reporting procedures, including the college's disciplinary system.*
- *Allow yourself time to heal. Seek counseling services at the Lewis County Human Response Network, private counseling, or at the College's counseling center.*

To minimize the danger of sexual assault, the college provides nightly security patrols and regularly inspects the campus for potentially unsafe areas. The Facilities/Safety Committee regularly reviews reports related to lighting and shrubbery. Further information about sexual assault prevention may be obtained from the Title IX Coordinator or the counseling center.

### **College Disciplinary Proceedings:**

The college disciplinary process is the mechanism by which the college can appropriately respond to a report of student misconduct. Student Conduct proceedings are conducted in accordance with the Centralia College *Student Rights and Responsibilities Code, WAC 132L-350*. In order for the college to proceed, a complaint (whether by a victim, third party, or college employee) must be filed with the vice president, student services. If the complaint is criminal in nature, it will be forwarded to the Director of Facilities and Grounds for Clery Reporting and may be forwarded and law enforcement.

Because the standard of proof for a college disciplinary proceeding is less than the standard of proof for criminal conviction, the college disciplinary process is a viable option for victims. The college has jurisdiction, not only for on-campus or college related actions, but also for off-campus actions in which the college can show that its interests are involved. The college encourages any victim of sexual assault to proceed with the college disciplinary process. Criminal investigations and proceedings can occur independently, before, during, or after, college disciplinary proceedings.

During the disciplinary process, both the accuser and the accused are entitled to have others present for support during the hearing. Both have the right to call a reasonable number of witnesses to testify on their behalf. Both have the right to cross-examine and the Judicial Board may ask questions to both parties. Both shall be provided with the final outcome of the proceeding, with the proviso that this information shall not be disclosed to the public. The alleged assailant may be found responsible or not responsible depending on the facts and strength of the case. If the accused is found responsible, there are a wide variety of sanctions that may result in a disciplinary proceeding including, warning, restrictions, fines, restitution, probation, suspension and dismissal.

For a complete information about proceedings and sanctions ask for a copy of the *Centralia College Student Rights and Responsibilities Code, WAC 132L-350* from the Office of the Vice President, Student Services or online at: <https://apps.leg.wa.gov/WAC/default.aspx?cite=132L-350>.

## **Access to College Facilities and Safety**

College buildings and facilities are for the use of students, faculty, staff, the public, and those on official business. College buildings and facilities are open during normal business hours, including evening hours, and sometimes during the weekend. Buildings and facilities will be closed and locked after normal operating hours. The main campus is closed to the public after evening classes and events are over. Any person in a building or facility after closure shall be required to have permission and shall have identification that identifies them as a college employee or student on appropriate business. Identification must be presented when asked by any college staff member acting in their appropriate role or by Merchant Patrol. However, these precautions cannot prevent all potential intruders from entering or remaining in buildings. Therefore, all employees and students should practice good personal safety.

- Any person who notices suspicious persons or activity is encouraged to the Director of Building and Grounds or the police immediately.
- Only authorized staff or students shall be issued keys to buildings and facilities.
- Locked outside doors must never be propped open.

- Building evacuation is mandatory for all fire alarms. Re-entry shall be only with permission of designated college personnel, police or fire department authority.
- Employees who are the last one out of a building or facility shall ask all unauthorized people to leave. Problems should be directed to the Director of Building and Grounds or the police. The building should be locked when the last person leaves. Outside windows should be closed and locked prior to leaving.

## **Personal Security Recommendations**

Although the college has taken precautions to reduce risks, only you can protect yourself by being aware of your surroundings and taking appropriate steps to prevent crime.

- Lock your office door. It only takes seconds for someone to enter your room and take your valuables.
- Store your handbags, wallets and other valuables in locked cabinets or drawers, even when you are in your office or room.
- Do not prop open locked doors.
- Do not loan your keys to anyone, including colleagues, classmates or friends.
- Do not leave your keys in public places or in your jacket pocket when you are not wearing it.
- Do not put your name or address on your keys; do not put room or building identification on your keys.
- Do not leave personal property unattended. Take purses, briefcases, books and calculators with you when leaving a room, office, or classroom. Do not leave valuables in plain view.
- Do not carry large sums of money.
- Park your bike where you can keep an eye on it when possible. Always lock your bike. Casehardened or kryptonite heavy locks and 3/8 inch chains provide the good protection. A U-bolt locking device provides the best protection. Secure each wheel.
- Always lock your car doors and never leave your keys in the car.
- Park in well-lit areas.
- Avoid leaving valuables in your car.
- Always have your key ready when you approach your car, Scan the area. If you are not comfortable leave the area.
- Don't walk alone at night.
- Walk assertively without daydreaming; be alert to everything around you.
- Some people choose to carry whistles or other loud devices to alert others in case of emergency.
- Police advise saying, "No," to requests for money from street people and avoid confrontations by not saying or doing anything else.
- Engrave your driver's license number on valuables.
- Dress for movement; wear low-heeled shoes and don't carry too many bulky packages.
- Don't take shortcuts. Always walk where there is plenty of light and traffic.

- Be aware of your surroundings. If you think you are being followed, go in a different direction or the other side of the street and yell for help. Quickly go to a lighted area or to a group of people.
- Watch for suspicious people in and around buildings and parking lots. Do not pursue them. Notify the coordinator of security or call the police.

## Safety and Security Educational Programs

The Director of Buildings and Grounds can make arrangements for presentations on security and safety, crime prevention, sexual assault awareness, personal safety, and fire prevention. The Director of Building and Grounds has brochures and pamphlets available at no cost relating to safety and security issues.

## Fire Safety Procedures and Statistics

### Fire Statistics:

2016 Campus Housing Fire Statistics									
Housing Facility Type	Address	Total Fires in Each Building	Fire Log #	Date of Fire	Time of Fire	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Damage Caused by Fire
House	226 Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	209 S. Iron Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	910 W Pear St	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	222 S Rock St	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Apartments	306 Centralia College Blvd	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	402 S King St	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	210 S. Iron Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	401 S. Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	403 S. Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Apartment	115 S. Silver Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A



2017 Campus Housing Fire Statistics									
Housing Facility Type	Address	Total Fires in Each Building	Fire Log #	Date of Fire	Time of Fire	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Damage Caused by Fire
House	226 Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	209 S. Iron Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	210 S. Iron Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	910 W. Pear Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	401 S. Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	403 S. Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	222 S Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	402 S King Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Apartment	115 S. Silver Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A

2018 Campus Housing Fire Statistics									
Housing Facility Type	Address	Total Fires in Each Building	Fire Log #	Date of Fire	Time of Fire	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Damage Caused by Fire
House	226 Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	209 S. Iron Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	210 S. Iron Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	910 W. Pear Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	401 S. Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	403 S. Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Duplex	222 S Rock Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
House	402 S King Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Apartment	115 S. Silver Street	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**Student Housing Fire Safety:**

Centralia College has limited student housing. Student housing is generally reserved for international students and student athletes. Listed below is a description of the fire safety system

in each house. All smoke detector batteries are changed every year in January and the fire extinguishers are checked every year in December.

115 S. Silver Street: Smoke detectors are located in the hallway, and each bedroom. Fire extinguishers are located in the kitchen.

209 S. Iron Street: Smoke detectors are located in the entry, the stairwell leading to the second floor, and each bedroom. There is a fire extinguisher in the kitchen.

210 S. Iron Street: There is a heat-activated sprinkler system throughout the entire house, smoke detectors in each room, and a fire extinguisher in the kitchen.

222 S Rock St: Smoke detectors are located in the hallway, and bedroom. Fire extinguishers are located in the kitchen.

226 S. Rock Street: Smoke detectors are located in the entry, the second floor hallway, and each bedroom. There is a fire extinguisher in the kitchen.

401 S. Rock Street: Smoke detectors are located in the living room, each bedroom, and the top of the staircase on the second floor. Fire extinguishers are located in the kitchen and at the top of the staircase.

402 S King Street: Smoke detectors are located in the living room and each bedroom. Fire extinguishers are located in the kitchen.

403 S. Rock Street: Smoke detectors are located in the living room, each bedroom, and the top of the staircase on the second floor. Fire extinguishers are located in the kitchen and at the top of the staircase.

910 W Pear: Smoke detectors are located in the hallway, and each bedroom. Fire extinguishers are located in the kitchen.

### **Fire Drills:**

The college conducts fire drills for residents of student housing. Student should make themselves aware of all escape exits from the house, including windows.

### **Appliances in Bedrooms:**

While cooking is not permitted in student rooms, coffee pots, popcorn poppers, and irons that are

Underwriter's Laboratory approved, in good repair, and have thermostatic control may be used. Due to fire hazard, hot plates are not permitted and will be confiscated if used.

### **Candles & Open Flames:**

Candles, incense, potpourri burners, hookahs or water pipes, lithium-ion batteries, or other open flame/high-risk items are not permitted in Student Housing. Such items will be confiscated.

### **Fire Equipment:**

Extinguishers and alarms are for your use, should a real emergency arise. However, the cost of refilling, replacing, and repairing any equipment or damage resulting from improper use, will be charged to whoever is responsible or to all residents. Each house has a smoke detector. These are in the house for your protection and are not to be removed or tampered with. Misuse of any fire safety system is cause for serious disciplinary action in accordance with the student conduct code, WAC 132L-350. Sanctions may include removal from student housing and suspension or dismissal from the college.

### **Fireworks, Explosives, & Firearms:**

Possession or use of firearms, dangerous chemicals, or other dangerous weapons or instruments are not permitted in student housing.

No flammable or combustible substances including, but not limited to, those as defined in Washington State Explosives Act Chapter 70.74 REC and Washington State Fireworks Law Chapter 70.77 REC are permitted in student housing.

Violation of any of these rules is cause for serious disciplinary action in accordance with the student conduct code, WAC 132L-350. Sanctions may include removal from student housing and suspension or dismissal from the college.

### **Fire Safety Procedures for Emergency Evacuation of Student Housing:**

- Call 911 any time a fire is present. DO NOT DO ANYTHING TO PUT YOURSELF IN DANGER.
- If there is a very small fire you may attempt to put it out yourself with the fire extinguisher in your facility. If this does not work, or if it seems uncontrollable, evacuate immediately. Leave your belongings and call for others in your building to evacuate as you are leaving.

- If you are caught in a fire, crawl or stay low so that you do not inhale too much smoke. Touch your hand to a door before leaving a room to see if it is too hot and if there is a fire on the other side. If so, do not go through that door.
- As you exit the building make as much noise as possible to get the attention of other students. **DO NOT GO BACK INTO A BURING APARTMENT OR HOUSE.**
- Stay are your evacuation location until the fire department indicates that it is safe to go inside or until Centralia College staff give you further instructions.
- When safe to do so, notify Facilities, Operations and Maintenance (extension 8888)

### **Fire Safety Education:**

When checking into student housing, the student is issued a Student Housing Handbook that outlines the fire safety policies above. The college employee checking in the student also goes over this information which is on the housing contract that the student signs

### **Notification of Fire:**

After a fire has occurred in student housing, and students have notified the Residence Life and Clubs Specialist, the Residence Life and Clubs Specialist should report the fire to Director of Buildings and Grounds by calling 360-623-8888 or emailing [8888@centralia.edu](mailto:8888@centralia.edu).

### **Plans for Future Improvement:**

We will conduct a thorough fire safety assessment with the Lewis County Fire Marshall and will develop a plan to make improvements to all residential facilities.