

3/31/18

DUTIES OF THE ASCC STUDENT GOVERNMENT

The ASCC Student Government shall:

Be familiar with the content of the Associated Students Constitution and By-Laws, the Code of Student Rights and Responsibilities and the ASCC Financial Code.

Promote a productive and effective working attitude and environment. Encourage student participation in student government and campus activities.

Maintain office hours and attend regularly scheduled meetings; 15 hours a week. Some evenings and weekends may be required. Post current accurate schedule to reflect class schedule and office hours.

Attend all student government meetings and bring pertinent matters before the student government. Regularly report on current projects, committee responsibilities, etc. at ASCC Student Government meetings.

If, requested submit a weekly report to the ASCC President with listed accomplishments and projections for the next week or at a specified time interval set by the discretion of the ASCC President or director of student life and involvement. The ASCC President will turn in his/her weekly report to the director of student life and involvement.

Attend any training sessions called by the ASCC President and/or the director of student life and involvement.

Continually familiarize yourself with events throughout student life and involvement. Explore and develop innovative programs to increase student well-being.

Maintain eligibility for ASCC Student Government. Represent the College by maintaining academic standards as well as image and professional standards.

Undertake duties assigned by the ASCC student government, ASCC President or director of student life and involvement as needed. Support all activities sponsored by the ASCC.

Perform "Specific Responsibilities" as outline in individual job descriptions.

Meet regularly with the director of student life and involvement.

Establish policies and procedures consistent with this governing document.

Confirm student nominees and candidates or membership on all committees.

Any member of the ASCC Student Government cannot be a student employee anywhere else on campus.

ASCC Student Government members cannot be an officer in any club or organization but may be a member of any club or organization.

At a minimum, attend one drama production each quarter, one SAT sponsored event each quarter, one game of each trailblazer sport.

Attend the ASCC Recognition Night.