

## **1.015 ALCOHOL AND DRUG POLICY**

Contact: Vice President, Human Resources and Legal Affairs

### **POLICY:**

The college abides by all federal, state and municipal laws, statutes, regulations and codes related to the use, sale, consumption, possession or distribution of alcohol and drugs. Employees and students in violation of any such ordinances may be subject to criminal action in addition to any campus disciplinary proceedings.

The unlawful manufacture, distribution, possession, or use of a controlled substance, including marijuana, in or on Centralia College owned or controlled property, or while conducting Centralia College business is prohibited.

Employees must, as a condition of continued employment abide by the terms of this policy, and must report any conviction under a criminal drug statute for violations occurring in or on property owned or controlled by Centralia College or while conducting Centralia College business. Employees shall report any such conviction to their supervisor within five days after the conviction. Centralia College must report the conviction to the appropriate federal grant/contracting agency with ten days after having received notice that a person employed under a federally sponsored grant or contract has any drug statute conviction or violation occurring in the work place. Students applying for or receiving financial aid must report any drug convictions to the director of financial aid in accordance with the federal regulations governing financial aid. Financial aid may be denied or terminated as a result.

Alcoholic beverages may be served on campus by a recognized student organization, college administrative unit, or community organization when approved by the vice president, finance and administration and the college president. Approval must be secured at least 14 working days prior to the event and service is limited to beer and wine. Requests and application for a permit should be filed with the vice president, finance and administration. For all events, guidelines specified by the Washington State Liquor Control Board must be followed. The college reserves the right to permit the use of alcoholic beverages as deemed appropriate and to require adherence to approved policy (See 1.020).

Sanctions: In accordance with various employees' regulations and negotiated contracts, employees may be subject to discipline up to and including termination. In accordance with the provisions of the Student Rights and Responsibilities Code, students may be subject to discipline up to and including dismissal.

Policy Review and Certification: The Vice President, Human Resources and Legal Affairs, and the Vice President, Student Services, shall review this policy every two years. The president shall submit the drug-free campus certification as required by Section 22 of the Drug-Free Schools and Communities Amendments of 1989 (PL 101-226) to the Secretary of the U.S. Department of Education.

### **Authority:**

Federal Drug-Free Workplace Act of 1988

Drug-Free Schools and Communities Act of 1989

[Reviewed and Revised: Dr. Robert Frost, President 10/1/2014]