Foundation Report
Centralia College Board of Trustees
December 2012

The foundation board for their regular board meeting on Wednesday, November 14, 2012. Board members:

• Heard from a BASM scholarship recipient, who is also an employee at TransAlta, on his journey to Centralia College, how his scholarship has benefited him, and his progress towards his BASM degree here at Centralia College
• Heard that the Financial Advisor Review committee has completed their review and recommended continuing with Union Bank as our Investment advisor. The board also approved this recommendation.
• Heard that there will be a joint Finance and Executive committee meeting on November 28th to review the annual Audit.
• Approved the resignation of Maggie Hennessey as a board member.
• Heard that plans are well underway for the next Donor Recognition event scheduled for Thursday, December 6th at 5:30 p.m. in the Kirk Library called “Deck The Halls” with the college’s choral group providing holiday music.
• Reviewed and signed the annual Conflict of Interest and Confidentiality Policy.
• Provided their signatures for the annual Holiday Greeting card that will be mailed to all donors.
• Reviewed and discussed the Post Event report for the Annual Kick-off event
• Reviewed the editorial from The Chronicle congratulating the foundation on 30 years of service to the college and community and encouraging $30 donations along with a letter to the editor from Joyce Butkus.
• Discussed scheduling a time to tour the Tech building and the programs in that building. The date of Wednesday, January 16th was decided on with tours between 2 and 4 p.m.
• Heard that the winner of the 2012 TransAlta Elk Hunt got a prized 5 by 6 bull elk. It is hoped that the elk hunt raffle will be held again in 2013; we are waiting to hear from the state game department.
• Were given “fact cards” to help them as they are out in the community promoting the college and foundation.

During the past two months the foundation staff have:

• Worked with PIO office (NEXUS, Angela Meade promotion, Annuity ads and postcards)
• Recognized elder donors birthdays
• Continued scanning historical documents (Board packets) for archiving
• Coordinating benefit concert with Angela Meade
• Sponsored Accounting students pizza party
• Met with high school counselors to review scholarship options and application process
• Following up on incomplete Distinguished Alumni nominee files
• Worked on college accreditation process developing benchmarks for objectives
• Print organization certificates for 2011-12 campaign
• Updated CCF web page
• Prepared flyers for Latino Youth Summit
• Mailed invitations to Deck The Halls donor event (149)
• Mailed fall NEXUS (17,000)
• Mailed Annual Reports to donors, endowment holders/contacts, and selected alumni (1,137)
• Mailed Last Year but not yet This Year solicitations (288)
• Mailed Alumni 07-12 solicitations (2,517)
• Mailed Faculty/Staff solicitation (242)
• Mailed Annuity postcards (2,209)
• Processed 49 donations/$22,015 for the month of November (as of 11/27)