

Centralia College Sports Hall of Fame Constitution

Revised November 2010

Article I Purpose

The intent and purpose of the Centralia College Sports Hall of Fame is to honor and promote the memory of athletes, teams, coaches and members of the community who:

- a. have contributed in a very outstanding and positive way to the Centralia College athletic programs; and
- b. brought prestige and pride to the college community through their achievements in the field of intercollegiate, interscholastic, professional sports and public life.

Article II Sports Hall of Fame Council

Section 1

A committee named the “Sports Hall of Fame Council” and appointed by the College President, shall be formed to plan, implement and coordinate the Sports Hall of Fame at Centralia College.

Section 2

Membership: The Council shall consist of a maximum of fifteen (15) members appointed as representatives of the following groups associated with the Centralia College Sports Programs:

- a. President of the College
- b. Vice President (1)
- c. Director of Sports Programs/Athletic Commissioner (2)
- d. Centralia College Foundation (1)
- e. Sports staff/coach (3)
- f. Media (1)
- g. Booster Club representative (1)
- h. At large (4)
- i. Faculty member (1)

Section 3

Term of Membership. Appointment to the Council shall be for a three year term. Ex-officio: Centralia College President, Director of Sports Programs, and Athletic Commissioner.

Section 4

Meeting. Meetings of the Council shall be called by the Director of Sports Programs or the Council Chair.

Section 5

Officers. The Council officers shall be the Chair and Secretary/Treasurer.

- a. The Chair shall be the Director of Sports Programs. The duties of the Chair shall be to preside at Council meetings, to appoint officers and committees, and to appoint a Council member to preside in his absence.
- b. The Secretary/Treasurer shall be appointed by the Chair. Duties of the Secretary /Treasurer shall include the recording and distribution of Council minutes, Council correspondence, and keeping of records.

Section 6

Committees. Ad hoc committees may be appointed by the Council Chair.

Article III Standards

Section 1

Nominee Categories:

- a. The following categories for Sports Hall of Fame nominees shall be viable for men and women:
 1. Athletes
 2. Coaches
 3. Athletics Staff
 4. Team
- b. A sports team shall be eligible for induction as one inductee. The nomination and induction of a team shall not prohibit the nomination and induction of a member(s) of that team.

Section 2

Nominee Qualifications. Eligibility for consideration for selection shall be determined by the following minimum qualifications:

- a. Athlete: May be nominated five (5) years after athletic competition at Centralia College.
 1. Have played on a varsity sport team at Centralia College.
 2. Have been enrolled at Centralia College for a minimum of one academic year.
- b. Coach: Any Centralia College athletic coach who participated on a Centralia College varsity team is eligible. Others must have coached a minimum of five years at Centralia College.
- c. Athletic Staff: Any Centralia College athletic staff member who is a Centralia College alumnus is eligible. Others must have served minimum qualifications, given special circumstances.

- d. Team: Must have attained memorable achievements as evidenced by the win-loss record and/or championship honors.

Section 3

Nomination Forms:

- a. A nomination form shall be completed for each nominee and entered into a Master File of Nominees. The form shall reflect the criteria to be considered in the selection of inductees.
- b. Each nominee shall be notified of his/her nomination and requested to complete and return a resume prior to the nomination deadline.

Article IV Selection

Section 1

Master File: The Nominee Master File shall be retained in the Sports Department records from year to year and those nominees not selected for induction shall be reconsidered the following year.

Section 2

Selection Procedures:

- a. The selection of inductees shall be carried out at a Selection Meeting of the Council, scheduled primarily for that purpose. **Seventy-five percent (eleven members) of the full Council shall be required for a quorum at this meeting.**
- b. The Council shall determine the number of inductees to be selected up to a maximum of five each year. It is not a requirement that a nominee from each category be selected.
- c. The number and persons to be selected as inductees shall be determined by a two-thirds affirmative vote of those Council members present provided there is a quorum.
- d. A Council member who is unable to attend the selection meeting may submit an absentee ballot to the Council Chair prior to the meeting. The absentee ballot will be counted in the selection process but will not be considered in determining a quorum.

Section 3

Selection Criteria:

- a. The election criteria shall pertain to personal accomplishments, contributions, and honors achieved.
 1. While attending or serving Centralia College;
 2. In intercollegiate or interscholastic athletics;
 3. In amateur or professional sports;
 4. In public life, including service to the college.
- b. The following criteria shall be considered in the selection of inductees.
 1. Athletes
 - a. Sports participation/achievements at Centralia College;

- b. Academic/activity achievements at Centralia College;
 - c. Athletic achievement/recognition beyond Centralia College;
 - d. Coaching or career achievements in athletics;
 - e. Achievements in public life including service to the college.
2. Coaches
- a. Years and sports coached at Centralia College and achievements;
 - b. Years and sports coached at other schools and achievements;
 - c. Career contribution to athletics;
 - d. Achievements in public life including service to the college.
3. Athletic Staff
- a. Years of sports department service/achievements at Centralia College;
 - b. Career contributions/achievements in athletics;
 - c. Achievements in public life including service to the college.
4. Team
- a. Win-Loss record;
 - b. Accomplishments/ honors/records;
 - c. Collective accomplishments of team members.

Section 4

Removal Policy

- a. **Once inducted, Centralia College Sports Hall of Fame Inductees are expected to continue to maintain high moral, ethical character and demonstration of citizenship in order that they continue to be role models for present and/or future Centralia College athletes. Extreme violation of this standard may result in being removed from the Hall of Fame. Removal will be recommended and voted on by the Nomination Council. Removal shall be determined by two-thirds affirmative vote of the council members present provided there is a quorum.**

Article V Recognition

Section 1

Publicity

Press releases, following the selection of inductees shall be timed for maximum publicity and all possible outlets shall be utilized including the hometown media of the inductees.

Section 2

Awards

- a. The principal award shall be citation plaque to be presented to the inductee at a special induction event.
- b. A picture and citation of accomplishments for each inductee shall be displayed in the Sports Hall of Fame.

Section 3

Sports Hall of Fame Center

- a. A Sports Hall of Fame shall be developed as a place of distinction and shall be located in the Centralia College Health and Wellness Center
- b. Responsibility for the Sports Hall of Fame Center shall lie with the Centralia College Sports Department.
- c. The principal display for each inductee shall be a picture and citation of personal accomplishments. Additional personal and Centralia College sports memorabilia may also be displayed.
- d. In the case of induction of a team, the presentation award shall be displayed in the Sports Hall of Fame.

Section 4

Induction Event

- a. The Sports Hall of Fame inductees will be honored each year at the last home game of the men's and women's basketball season. There will be a luncheon before the games which will focus on the Sports Hall of Fame inductees.
- b. Luncheon admission will be complimentary to each inductee.
- c. The inductees shall attend the luncheon and presentation unless their presence has been waived in which case he/she shall be represented by a person selected by the inductee's family. If a team is inducted, the Council shall select a representative to accept the award.
- d. Leadership responsibility for the luncheon and presentation will be coordinated between the Council, and the Sports Programs Office.

Article VI

Sports Hall of Fame – Roll of Honor

Section 1

Selection Process:

- a. Selections for the Sports Hall of Fame – Roll of Honor comes from individual(s) who have not coached or participated in intercollegiate athletics, for Centralia College.
- b. The individual(s) selected to the Sports Hall of Fame – Roll of Honor must have made a significant impact to a specific sport or the overall success of the Centralia College athletic program.

Section 2

Induction Event

- a. The Sports Hall of Fame–Roll of Honor inductees will be honored each year at the annual Sports Recognition Night.

- b. The inductees shall attend the Sports Recognition Night and presentation unless their presence has been waived, in which case he/she shall be represented by a person selected by the inductee's family.
- c. Leadership responsibilities for the Sports Recognition Night and presentation will be coordinated between the Council and the Sports Programs Office.

Article VII Financing

Section 1

Management

- a. The Sports Hall of Fame shall be organized under the umbrella of the Centralia College Fund for non-profit status and purposes of accounting. Funding plans must be considered in the planning of all Sports Hall of Fame projects and activities.
- b. All Sports Hall of Fame funds generated will be deposited in the Centralia College Fund account and expenditures paid from the account.
- c. Reimbursement of expenditures will require written receipts or invoices..
- d. The Sports Hall of Fame fiscal year will begin on July 1 and close on June 30. An annual financial report will be submitted to the Council for approval at the first fall meeting each year.

Article VIII Amendments

Section 1

These articles may be amended by a two-thirds vote of those present at any meeting of the Council provided that each Council member has been notified and provided a copy of the proposed amendments at least one week prior to the meeting date.

Section 2

The wording of a proposed amendment may be changed by a two-thirds vote of those present at the Council meeting, provided such change does not alter the intent of the proposed amendment.

Section 3

Amendments proposed at a Council meeting may be adopted at that meeting by a two-thirds vote of the full Council or be placed on the agenda for the next Council meeting.