2017–2018 Standard Independent Verification Worksheet

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. In this process, we are required by federal law to compare the information from your FAFSA application with the information on this form and your tax information (and your spouse's if you are married). If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Financial Aid Office. We cannot process your financial aid until verification has been completed.

Complete this form and return it to: CC Financial Aid Office, 600 Centralia College Blvd., Centralia, WA, 98531-4099
Phone: 360.623.8975 **Fax**: 360.330.7105 **Email**: financialaid@centralia.edu

Student Information

_____   _____
Last Name   First Name   M.I.   Social Security Number

_____   _____
Mailing Address (include apt. no.)   Student Identification Number

_____   _____
City   State   Zip Code   Date of Birth

_____   _____
Email Address   Phone Number

Family Information

List below the people in your household. Include:
  ▪ Yourself.
  ▪ Your spouse, if you are married.
  ▪ Your children, if any, if you will provide more than half of their support from July 1, 2017, through June 30, 2018, or if the child would be required to provide your information if they were completing a FAFSA for the 2017–2018 school year. Include children who meet either of these standards, even if they do not live with you.
  ▪ Other people, if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institute any time between July 1, 2017, and June 30, 2018, include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		Self		

Student's Name: _____ **SSN:** _____

Verification of 2015 Income Information for Tax Filers

TAX RETURN FILERS: The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2015 or had a change in marital status after December 31, 2015.

Instructions: Complete this section if the student and spouse, filed or will file a 2015 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2015 income information that was transferred in to the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.

Check the box that applies:

I have used the IRS DRT in FAFSA on the Web to transfer 2015 IRS income tax return information into my FAFSA application.

I have not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2015 IRS income tax return information into my FAFSA application.

I am unable or choose not to use the IRS DRT in FAFSA on the Web, and instead will provide the school with a **2015 IRS Tax Return Transcript(s).**

A **2015 IRS Tax Return Transcript** may be obtained through:
- Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript and *NOT* the "IRS Tax Account Transcript."
- Get Transcript ONLINE – Go to www.irs.gov. under the Tools heading, click "Get a tax transcript." Click "Get transcript ONLINE." Make sure to request the "IRS Tax Return Transcript' and *NOT* the "IRS Tax Account Transcript."
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, the IRS DRT or IRS Tax Return Transcript is available 2-3 weeks after the 2015 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2015 paper IRS income tax returns, the 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 weeks after the 2015 paper IRS income tax return has been received by the IRS. Contact our office if you need more information about how to use the IRS DRT or for help obtaining an IRS Tax Return Transcript.

If you are married and you and your spouse filed separate 2015 IRS income tax returns, the IRS DRT cannot be used and the 2015 IRS Tax Return Transcript(s) must be provided for each of you. For students who have experienced a change in marital status: 1) If you have become married since filing your 2015 income tax return, then you will need to provide a 2015 IRS Tax Return Transcript for both yourself and your spouse (if taxes were filed). 2) If you have separated from your spouse or are now divorced from your spouse, then you should only provide a 2015 IRS Tax Return Transcript for yourself, along with any W2 form(s) for both yourself and your spouse.

Check here if a 2015 IRS Tax Return Transcript(s) is provided.
Check here if a 2015 IRS Tax Return Transcript(s) will be provided later.

Any individual who files an amended IRS income tax return for tax year 2015 must provide a copy of their 2015 IRS Tax Return Transcript (that includes the original tax return information) and a signed copy of the 2015 IRS Form 1040X – "Amended U.S. Individual Income Tax Return," that was filed with the IRS.

Any individual who was the victim of IRS tax-related identity theft must provide a Tax Return DataBase Vied (TRDBV) transcript obtained from the IRS and a statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

Student's Name: _____ **SSN:** _____

Verification of 2015 Income Information for Nontax Filers

The instructions below apply to the student and spouse, if the student is married. Complete this section if the student and spouse will not file and <u>are not required</u> to file a 2015 income tax return with the IRS.

Check the box that applies:

I, the student, and my spouse, were not employed and had no income earned from work in 2015.

I, the student, and/or my spouse, was employed in 2015 and have listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. Copies of all 2015 IRS W-2 forms issued by my employers are listed. Every employer is listed even if they did not issue an IRS W-2 form.

Note: You and your spouse are required to provide copies of all W-2 form(s) that you received. Contact your employer(s) for an additional copy if you did not keep a copy of your 2015 W-2 form(s).

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2015
(Example) Suzy's Body Shop	Yes	$4,500.00
Total Amount of Income Earned From Work		$

Nonfiling Status Certification Statement:

I _____ certify that I did not file, nor was I required to file a 2015 income tax return.

IRS nonfiling status letters are another form of acceptable documentation for your nonfiling tax status. If you have already requested a nonfiling status letter from the IRS using Form 4506-T, submit the letter along with this form.

Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.
Warning: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

_____   _____
Student Signature   Date   Spouse's Signature (optional)   Date

Why we need your Social Security number: Disclosure of your social security number is mandatory to apply for federal student aid, under Section 484(a)(4)(B) of the Higher Education Act of 1965, as amended. The college uses your social security number to match your records with the Free Application for Federal Student Aid, to identify you and to process payments.