

COMMUNITY COLLEGE DISTRICT TWELVE BOARD OF TRUSTEES Centralia College	
Boardrooms Centralia College Centralia, Washington	Regular Meeting November 10, 2016 3:00 P.M.

MINUTES

1. Call to Order

Board Chair Doris Wood-Brumsickle called the meeting to order at 3:04 p.m.

2. Roll Call

Board members present:
 Doris Wood-Brumsickle, Chair
 Jim Lowery, Vice-Chair
 Stuart Halsan
 Dr. Joe Dolezal
 Joanne Schwartz

3. The flag salute was led by Jim Lowery.

4. Introductions:

Adam Hatfield, third year probationary tenure track Garrett Heyns Education Center, gave a presentation on linguistics – the study of language. Adam explained the different parts of language – the sound patterns, putting the words together, creating meaning and discourse. Adam is currently working on developing a linguistic class for the campus and teaches computer skills, job skills, and college readiness.

Bruce Carley, third year probationary tenure track Cedar Creek Corrections Center, gave a presentation on his construction program. Bruce provided several pictures of the projects his classes build; the projects provide an introduction into the various construction trades including drywall.

Bob Peters, Athletic Director, introduced the head coach Caleb Sells, Assistant Coaches Kyahri Adams and Carly Meister and the members of the women’s 2016 basketball team.

Bob Peters, Athletic Director, introduced head coach Jason Moir, assistant coach Jonathan McMillan and members of the men’s 2016 basketball team.

5. Open Forum

No one requested to speak in open forum.

REGULAR AGENDA

Adoption of Minutes:

It was MOVED BY JIM LOWERY THAT THE BOARD APPROVE THE REGULAR MINUTES OF OCTOBER 13, 2016. THE MOTION CARRIED UNANIMOUSLY.

ASCC

Mitchell Carey, ASCC Vice President, reported student government recognized two new clubs this quarter – the Korean or K Club and the Leadership Society Club.

Our Senator for Student Relations, Tiana Thompson, had to resign her position. ASCC is currently accepting applications for the position.

ASCC participated in Fall Fest October 28th, 2016; it was quite successful.

The Constitution Review Committee will be meeting at the end of November.

Faculty

Dr. Sharon Mitchler, faculty representative, Centralia College Federation of Teachers, commended the tenured faculty for their presentations. Garrett Heyns and Cedar Creek educational sites faculty are fully integrated with Centralia College and bring their expertise and good ideas to the campus.

The tenure process is on track.

Faculty negotiations are slated to begin January 2017.

Classified

Erin Baker, classified staff representative, had nothing additional to add to her report.

Instruction

John Martens, Vice President Instruction, reported a group of ten people attended a Guided Pathways presentation. The group listened to the concept of meta-majors; an example of how to sort/group course work into logical groupings to assist students in their educational pathways. This concept would enable students to focus on their goal and enable them to enroll in classes that would fulfill their ultimate degree decision.

Durelle Sullivan, Dean Workforce Education, reported the college was awarded the Mechatronics equipment grant October 26th.

Public Information Office

Amanda Haines, Director of Public Relations, announced Charlie Albright will be performing April 8, 2017. Tickets for the performance will be going on sale December 1, 2016. Tickets for this event sell quickly so purchase them early!

Human Resources

Julie Ledford Huss, Vice President of Human Resources, reported participating in the Diversity Hiring Event. A Gifford Pinchot National Forest representative contacted HR and requested permission to present seasonal job opportunities for interested students. Working with Shelley Bannish and Julie Huss, the event was on campus October 27, 2016.

Student Services

Robert Cox, Vice President of Student Services, reported the Biella Foundation recently awarded each community college in the state \$10,000 for scholarships. Centralia will be awarding 20 \$500 scholarships this year; the money will be able to be used on tuition, books and/or supplies.

Robert provided some Running Start numbers:

- More Running Start students than previous years – 386 FTEs for fall. Running Start enrollments have increased at Centralia for the past three consecutive years.
- 85% of our Running Start students are attending full time.
- This year two of the five ASCC officers are Running Start students.
- Two of the four Phi Theta Kappa officers are Running Start students.
- Running Start students average a GPA of 3.048; traditional Centralia College students average a GPA of 2.37.
- 23 school districts are served through Running Start; all with unique graduation requirements.

Robert will provide the breakdown of what schools the students are coming from at the December board meeting.

Robert provided an update to the Program Participation Agreement; the college must be prepared to resubmit the agreement again in August 2017. Currently, staff is working on the data needed to provide correct information for Gainful Employment reporting. The addition of an Institutional Research (IR) person would be beneficial.

Administrative Services

Gil Elder, Director of Maintenance and Construction, for Steve Ward, reported the Clock Tower is nearing completion. Hopefully, it will be done by the end of November.

The building material for the old Student Services building is now on site; hopefully the work will be done soon. The building was expected to be completed at the beginning of fall quarter 2016.

Substantial completion of TransAlta Commons is expected on February 24, 2017. The building remains on schedule.

Dr. Mohrbacher reported that the TransAlta Commons will have an Art in Public Places (AIPP) project according to state law. Dr. Mohrbacher met with Chuck Zimmer, AIPP Project Manager, in late August to discuss next steps and the formation of a committee.

6. Executive Session

Under RCW 42.30.110, the board may hold an executive session for the purpose of reviewing the performance of a public employee. The executive session is expected to last approximately fifteen minutes. At 4:30 pm board members moved into executive session to review the performance of a public employee. The board reconvened into open session at 4:45 pm.

7. Action from Executive Session

There was no action from executive session.

8. Policy Governance

Executive Limitations

The trustees reviewed the collective Executive Limitations statements. These statements were approved in February 2016 and have been reviewed on a yearly basis. The executive limitations provide the president with the expectations on how to operate the college and abide by the rules and laws of Washington State. The president reviews the limitations on a yearly basis and affirms to the trustees that the executive limitations have been upheld.

It was MOVED BY JIM LOWERY TO ACCEPT THE EXECUTIVE LIMITATIONS STATEMENTS AS PRESENTED AND ACKNOWLEDGE THE DOCUMENT HAS BEEN UPHELD. THE MOTION CARRIED UNANIMOUSLY.

9. New Business

Capstone Presentations

It was suggested a video presentation of the 2017 Capstone Projects be made to be used as a marketing tool. If there was a link to a video presentation on the college website it would provide coverage of the projects to a wider audience.

Dr. Mohrbacher responded that this is an operational issue; college staff will explore different options of marketing the Capstone Projects.

Transforming Lives

The nomination of Janae Wood for the 2017 Transforming Lives award has been submitted to the Washington Association of College Trustees (WA-ACT).

10. Old Business

TransAlta Community Grant progress

Gil Elder reported the college has received the TransAlta energy grant in conjunction with matching funds from the Washington State Department of Commerce. The money would be used to install enough solar panels on the library to generate 53

kilowatts of energy. The technology of solar panels has advanced sufficiently that if more energy is generated than used by the college, the excess energy is sold back to the electric company.

Dr. Mohrbacher added the Department of Commerce awarded \$150,000 and TransAlta awarded \$184,000 for a total of \$334,000.00 for the solar project.

Criminal Justice

John Martens reported nine students have taken advantage of the Criminal Justice crosswalk between the Washington State Criminal Justice Training Commission. John has requested Greg Gilbertson to provide information on where Centralia College CJ students are getting employment.

Agriculture scan

Dr. Mohrbacher reported there will be a meeting on November 28th with both the Lewis and Thurston County Farm Bureaus. Maureen Harkcom of the Lewis County Farm Bureau contacted the college upon learning that there has been recent discussion about agriculture programs.

Futures Forum

Stuart Halsan requested this topic remain on the agenda. Stuart envisions the community providing input on where the college will be in twenty years. Stuart suggested the meeting be in the new building sometime in late spring.

Trustee Reports

The trustees had nothing further to add to their written reports.

WA-ACT

The ACT fall conference is November 16, 2016 at the Hilton SeaTac; all trustees will be attending. The Legislative Action Committee Retreat will be on the previous day and Stuart Halsan and Dr. Joe Dolezal are planning on attending.

ACCT

Nothing to report.

CC Foundation

Joe Dolezal announced the Foundation has purchased the house located at 810 Centralia College Boulevard. The property will be utilized for parking.

Joe reiterated that Charlie Albright will be performing April 8th, 2017. Tickets go on sale December 1, 2016.

Foundation Night at the Olympic Club will be Thursday, March 16, 2017.

CC Fund

Nothing to report.

It was suggested the Executive Director come and give a brief review of the Fund to provide the trustees with some background and information on how and what the Fund does. The President's Office will contact the Executive Director, Bob Peters, to see if he

could give a short presentation. After the board hears a good, sound explanation of why it was created, what it does, and the reasons for maintaining it, then a decision can be made to retain it on the agenda or remove it.

President's Report

Dr. Mohrbacher gave an update on the ctc.link conversion. Wave One colleges were scheduled to go live on January 30, 2017. The Gartner Report is due next week; information received from them to date recommends the report should not wait, however the decision to go live should be postponed. There are several issues with the postponement of ctc.link and the primary concern is additional expenses. If the colleges insist on Ciber, the vendor implementing the program, assumes responsibility for the completion of ctc.link, there is a chance this action may bankrupt them leaving no vendor to finish the conversion.

The Economic Development Council (EDC) is working on a new strategic plan. The EDC will most likely be releasing their plan in January.

The Association of College Trustees (WA-ACT) conference is next week; the discussions will be on legislative budget requests. There will also be a focus on the number of credentials colleges must produce. Reviewing the college's Integrated Postsecondary Education Data System (IPEDS) data, Centralia graduates associate's degrees but the students do not continue with further education.

Money will be available for campus safety, approximately 13.6 million, which is relevant to the Centralia campus. There needs to be an updating of emergency planning and the continuity of operations. There has been preliminary discussion concerning the benefits to hiring a safety officer.

The campus will be participating in Education Forums November 17th or November 18th. Staff may choose which day works best for them. The discussion will be directed on what people value about education, community colleges and Centralia College.

11. Announcement of Upcoming Meeting Date and Place:

The next board meeting will be December 8, 2016 in the Hanson boardrooms.

Adjournment

The meeting adjourned at 5:40 p.m.

APPROVED:

Doris Wood-Brumsickle, Board Chair

Dr. Bob Mohrbacher, Board Secretary