

COMMUNITY COLLEGE DISTRICT TWELVE BOARD OF TRUSTEES Centralia College	
Boardrooms Centralia College Centralia, Washington	Regular Meeting December 8, 2016 3:00 P.M.

MINUTES

1. Call to Order

Board Chair Doris Wood-Brumsickle called the meeting to order at 3:02 p.m.

2. Roll Call

Board members present:
Doris Wood-Brumsickle, Chair
Jim Lowery, Vice-Chair
Stuart Halsan
Dr. Joe Dolezal

3. The flag salute was led by Stuart Halsan.

4. Introductions:

Scott Knapp, third year probationary tenure track Cedar Creek Corrections Center, gave a PowerPoint presentation on his horticulture program. Scott gave a brief history of how he came to be an instructor at a corrections facility and provided several photographs of the projects and crops his classes have produced. Scott thanked the trustees for providing him this opportunity.

Alex Solomon, third year probationary tenure track, Art, gave a presentation on his graphic art program. Alex asked transfer institutions what they are looking for in the “perfect student” and was told that fundamentals are important. Alex explained art basics – lines, shapes, harmony, variety, tension, and balance—and how he has students express these concepts in their assignments.

5. Open Forum

No one requested to speak in open forum.

REGULAR AGENDA

Adoption of Minutes:

It was MOVED BY JIM LOWERY THAT THE BOARD APPROVE THE REGULAR MINUTES OF NOVEMBER 10, 2016. THE MOTION CARRIED UNANIMOUSLY.

ASCC

Faculty

Classified

Instruction

John Martens, Vice President Instruction, reported the week has been fraught with challenges from weather alerts to power outages. Finals needed to be re-scheduled in buildings with power and a collaborative workforce from all areas of campus made it happen.

Due to power and weather issues, the music performances scheduled for this week had to be cancelled. Dr. Beth May's spring concert will have a Civil War theme.

Public Information Office

Amanda Haines, Director of Public Relations, announced Charlie Albright will be performing April 8, 2017. Tickets are on sale now and are selling quickly so purchase them early.

Human Resources

Julie Ledford Huss, Vice President of Human Resources, reported there are two upcoming retirements – Vicki Oakerman, Budget Director and Gil Elder, Project Manager. Both of these two positions have been posted.

Student Services

Robert Cox, Vice President of Student Services, had nothing additional to add to his written report.

Administrative Services

Steve Ward, Vice President Finance & Administration, reported the power outage and solution to the problem will be discussed in the January report.

Voice Over Internet Protocol (VOIP) desk phones have been distributed, and are operational for internal and local phone calls. A campus directory with new phone numbers has been published for internal use. While the residual VOIP system functions are being implemented, the current system is still in place. The campus will retain the 736-9391 main number into the near future to ensure the external community can

access offices and services. The new system should be fully operational by January 2017.

The Kiser Natural Outdoor Learning Lab (KNOLL) parking lot project has been delayed due to hazardous material removal. SCJ Alliance, the engineering firm, has almost completed the construction bid documents. The bid is due to be released in January 2017 and project completion in spring quarter 2017.

Steve closed by saying that the Campbell car lot is not for sale; the owner would like to lease to the college. This property is outside the college's master plan – acquisition of this property would require trustee approval.

6. Executive Session

Under RCW 42.30.110, the board may hold an executive session for the purpose of reviewing the performance of public employees. The executive session is expected to last approximately forty-five minutes. At 3:50 pm board members moved into executive session to review the performance of a public employee. The board reconvened into open session at 4:35 pm.

7. Action from Executive Session

There was no action from executive session.

8. Policy Governance

Core Theme One - Access

Robert Cox presented Core Theme One. Robert outlined the changes to the 2016 report; this year each objective has an indicator and a target. There will be four bullets that explain the 1) importance of the indicator 2) the performance of the indicator 3) how the information is used and 4) how the targets are reached.

Robert reviewed the enrollment objective.

Kimberly Ingram, Director of Enrollment Services, provided information and explained the modifications to the veterans section of the report.

John Martens reported on the Science, Technology, Engineering and Math (STEM) section of the report. There is a decline in STEM enrollments matching the overall enrollment target.

John emphasized that the credibility of data sources is crucial.

It was MOVED BY JIM LOWERY THAT THE BOARD APPROVE THE UPDATED CORE THEME ONE AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

9. New Business

Business Cards

The trustees requested the Centralia College facts be added to the back of their business cards. It was decided that the trustees should order no more cards than can be used within two years to ensure the facts on the back of their cards remain current.

10. Old Business

TransAlta Community Grant progress

Steve Ward reported the November 7th meeting with TransAlta clarified the terms and conditions of the grant. It was increased to \$189,000, with the target completion date of June 30, 2017. Since the initial application, the technology in solar panels has advanced, allowing the project to increase the power output from 53 kWh to 56 kWh. Still pending are the library and external lighting upgrades, and improvements to the apartment complex.

Criminal Justice

John Martens reported there is continued increased enrollment in the Criminal Justice program. Greg Gilbertson's one-third release time ends this fall quarter.

Agriculture scan

Dr. Mohrbacher reported college staff met with the Farm Bureaus in November. Work is beginning on the options that are available.

Futures Forum

Stuart Halsan requested this topic remain on the agenda.

Trustee Reports

Dr. Joe Dolezal reported that he was asked to speak at Christian Bruhn's Leadership class. The students were engaged and asked quite a few questions.

WA-ACT

The ACT fall conference was November 16, 2016 at the Hilton SeaTac. The trustees agreed that it was one of the best conferences, with useful and interesting information. Stuart Halsan and Dr. Joe Dolezal attended the Legislative Action Committee Retreat November 15th.

ACCT

Nothing to report.

CC Foundation

Joe Dolezal announced the Foundation had their Executive Committee meeting last night. The Foundation met with the auditors and received a positive report.

CC Fund

Nothing to report.

President's Report

Dr. Mohrbacher gave an update on the governor's budget. The indication is there will be a revenue ask and community colleges will not be included. Several people met with the governor, representatives of four year colleges included, and presented a united front in support of education. The colleges do not want to support the ask if they are not a part of the request.

There is a preliminary committee forming to select the replacement for Marty Brown; one community college president and trustee will be included. The committee is currently gathering feedback and asking what traits and skills are needed in that position.

The Washington Association of Community and Technical College (WACTC) presidents last week voted and passed new capital project criteria. There were several small changes and a significant modification to the scoring. Historically, capital projects were decided on by the amount of money available. The projects were divided by the money available and put on the list. The new system scores all of the projects submitted and any of the projects receiving 70 points or more goes on the list. The system still prioritizes the list and demonstrates to the Legislature that capital needs are not being met.

All of the community college presidents have signed a letter asking president elect Trump to continue supporting the Deferred Action for Childhood Arrivals (DACA) program.

The ctc.Link project will be hiring a project director to supervise the overall process. Wave One has been rescheduled for April or October 2017.

11. Announcement of Upcoming Meeting Date and Place:

The next board meeting will be January 12, 2017 in the Hanson boardrooms.

Adjournment

The meeting adjourned at 6:00 p.m.

APPROVED:

Doris Wood-Brumsickle, Board Chair

Dr. Bob Mohrbacher, Board Secretary