

CENTRALIA COLLEGE - Children's Lab School
USDA PROGRAM INFORMATION & INSTRUCTIONS

Please read and then complete the Income Eligibility Application that follows. If you DON'T qualify, please write, "ABOVE INCOME", SIGN AND DATE.)

Providing childcare and early childhood programs at rates that parents can afford is a growing challenge and requires taking advantage of all available funding resources. One of these resources is the cash reimbursement program for meals and/or snacks from the United States Department of Agriculture (USDA) and the Office of Superintendent of Public Instruction (OSPI). This benefits you because it helps us keep the charge for childcare at a lower rate.

So that we can keep our fee schedule low and provide excellent food service for children, we need the information requested in the income eligibility application. Please complete, sign, and return this application along with your child care application paperwork. This information will be kept strictly confidential.

In order to be considered eligible for free or reduced-price meals, the income application must contain complete documentation of eligibility information including the total current household income, names of all household members, and social security number of one adult household member 21 years of age or older. If the adult member does not possess a social security number, write "NONE," and sign and date the form.

Food stamp or TANF households need only supply the names of the children receiving these benefits, the case number, the signature of an adult household member, the social security number of the adult and date of the signature.

Households participating in the USDA Food Distribution Program on Indian Reservations (FDPIR) may enter their number in place of the food stamp number, if one is available, in the space provided on the income eligibility application.

In cases of households that provided a food stamp or TANF case number to establish a child's eligibility for free meals, any termination in the child's certification to participate in the food stamp or TANF program must be reported to the center director.

If you received a direct certification letter, bring it to the center director's attention. It may be used in place of the income eligibility application.

In certain cases foster children are eligible for free or reduced-price meals regardless of the income of the household in which they reside. Households wishing to apply for such benefits for foster children should complete the section on foster children in the application.

Children having parents or guardians who become unemployed are eligible for free or reduced-price meals during the period of unemployment, provided that the loss of income causes the family income during the period of unemployment to be within the eligibility standards for those meals.

Households having income less than or equal to the income guidelines for reduced-price meals must notify the center director during the year of any decreases in household size or increases in income that exceed \$50 per month or \$600 per year.

Households having DSHS paid or DSHS partial payment must complete these forms. Households having income greater than the income guidelines for reduced-price meals should complete parts 2A,2B, 3, and 4 but may write "above scale" in the CURRENT INCOME area. Enter monthly gross income unless self-employed.

If income is received other than monthly, use the following income conversion: Weekly, multiply gross amount by 4.33; every two weeks by 2.15; if twice a month, multiply by 2. If your child has been determined by a doctor to be disabled and the disability would prevent the child from eating the regular meals at the center, we will make any substitutions prescribed by the doctor at no extra charge. Bring to the center the doctor's note that prescribes the alternative foods needed and verifies special meals are needed due to the disability. This applies to allergies for the disabled as well.

In the operation of child feeding programs, no child will be discriminated against because of race, color, national origin, sex, age or disability. If you believe that you have been discriminated against in any USDA-related activity, you should write immediately to the Secretary of Agriculture, Washington, DC 20250.

If your household income is less than or equal to the income levels below, the center receives more reimbursement from OSPI for the nutritious meals served to your children without additional charge to the parents.

INCOME ELIGIBILITY GUIDELINES - effective July 2, 2002 to June 30, 2003

REDUCED PRICE			
Family Size	Yearly	Monthly	Weekly
1	\$16,391	\$1,366	\$316
2	22,089	1,841	425
3	27,787	2,316	535
4	33,485	2,791	644
5	39,183	3,266	754
6	44,881	3,741	864
7	50,579	4,215	973
8	56,277	4,690	1,083
For each additional family member add:	+5,698	+475	+110

