

**COMMUNITY COLLEGE DISTRICT TWELVE
BOARD OF TRUSTEES
Centralia College**

**Hanson Boardrooms
Centralia College Boardrooms
Centralia, Washington**

**Study Session/Regular Meeting
October 16, 2023
3:00 P.M.**

MINUTES

- **Study Session**

Sports Programs

Bob Peters, Athletic Director, introduced the sports teams and gave a brief history of the athletic program during his 38-year tenure at the college.

Bob Peters introduced head coach Clarence Gunderson and assistant coaches Henry Gallanger and Javier Corona and the members of the women's 2023-24 soccer team.

Bob Peters introduced head coach Ceanna Larson and assistant coach Emily Mora and the members of the women's 2023-24 volleyball team.

Bob Peters introduced head coach Noel Vazquez and the members of the men's 2023-24 soccer team.

Bob Peters introduced head coach Tiffany Twiddy and assistant coach Derrick Pringle and the members of the women's 2023-24 basketball team.

Bob Peters introduced head coach Josef Chirhart and members of the men's 2023-24 basketball team.

Bob Peters introduced head coach Kevin Slorey and assistant coaches Kayla Hoke, Abby Russell, and Mackenzie Wasson and the members of the women's 2024 softball team.

Bob Peters introduced head coach Ben Harley and Assistant Coaches Dan Bower, Steve Harley, and Jacob Schaefer and the members of the men's 2024 baseball team.

Bob thanked the trustees for the opportunity to showcase the athletes and highlight what athletics brings to the campus community. Bob closed by thanking the board for thirty-eight years on campus, the opportunities that he was given, and all the stories and memories that he will take with him. "It was a good run – thanks to all of you."

1. Call to Order

Board Chair Court Stanley called the meeting to order at 4:09 p.m.

2. Roll Call

Board members present:

Court Stanley
Pretrina Mullins
Annalee Tobey
Mark Scheibmeir
Chris Thomas

3. Introductions/Presentations:

Court Stanley, Board Chair, introduced new trustee Chris Thomas. Chris gave a brief biography of himself and expressed appreciation for being selected to serve as a trustee for Centralia College.

Jeff McQuarrie, Communication Studies professor, introduced Jasmine Preslicka, the state champion of the Statewide Inspirational Speech Championship held this past summer on campus. Mark Scheibmeir commended Jasmine for her accomplishment and thanked her for attending the board meeting.

Joy Anglesey, Vice President of Human Resources, introduced Thalia Vaillancourt, Director of Equity and Inclusion.

Tenure track faculty were introduced:

- Jake Conrad – Diesel Technology
- Ellen Jung – Human Biology
- Kelley Simmons Jones – Counseling
- Alexander Ushman - Accounting

Each of the new faculty members were introduced to the board. A brief history of how they arrived at Centralia College was provided; the tenure-track faculty expressed their appreciation for being hired by Centralia College. The Board welcomed the probationary tenure-track members to the college.

Open Forum

No one requested to speak in open forum.

4. CONSENT AGENDA

Adoption of Minutes:

It was MOVED BY Pretrina Mullins THAT THE BOARD APPROVE THE REGULAR MINUTES OF SEPTEMBER 14, 2023 AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

Policy Governance

Policy Updates

Dr. Mohrbacher reported the Institutional Effectiveness Committee met October 4, 2023. Two policies were discussed but no action was taken; both policies submitted remain under review.

Dr. Mohrbacher added that the college is also updating the Washington Administrative Code (WAC) parking document 132L-117. The document is quite lengthy and the process is somewhat convoluted but the updating process seems to be going quite smoothly.

5. Trustee Reports

Annalee Tobey reported she attended Foundation Night at the Oly Club and thinks it is a great way to support the Foundation.

Annalee attended the ACCT National Leadership Congress 2023 October 9 through the 12, 2023 in Las Vegas, Nevada. The event was well attended with over 1,900 participants. Washington State is well represented with a large delegation. The event provides good opportunities, sessions, and provides an excellent learning atmosphere.

Mark Scheibmeir reported he attended the unveiling of the artwork honoring Leon and Rose Bowman in the TransAlta Commons. The Bowman's had a strong connection to the college and were both staunch supporters of the college.

Mark attended the presentation by Tim Wise, anti-racist speaker Wednesday, September 20. Mark reported that the presentation was provocative, but purposely so, to make a person think about equity issues.

Mark attended the Foundation meeting; some time was spent on recognizing the contributions of Doris Wood-Brumsickle and her role as trustee liaison. Mark suggested the trustees think about who might be a good liaison for this important connection.

Pretrina Mullins reported she will be attended the Centralia College East Advisory Committee meeting this Wednesday. She will also be attending the Trustee of Color Affinity Group the second Friday of every month.

Court Stanley reported that he attends the Board Chair Affinity Group.

Court is also participating as part of the advisory group for Bio Energy. There will be a conference on October 26, 9 am to noon at Centralia College co-hosted by the Center of Excellence. The event will include: Understanding the Bioeconomy Development Opportunity Zone Initiative, a supporting case study, and updates of biomass research.

Chris Thomas reported he will be attending the Foundation Gala on November 4, 2023. Providence is sponsoring a table at the event and their leadership will be attending and connecting with and supporting the Foundation.

He will be attending the new trustee orientation on November 16 and the ACT Fall Conference on the 17th.

WA-ACT

The Washington State Association of College Trustees holds trustee education as their primary mission. They are hosting a new trustee orientation on November 16, 2023 to help trustees address the issues they may face. This also helps provide opportunities for dialog and engagement among other trustees. The event will take place at the Hilton Seattle Airport and Conference Center in Seattle. The 17th is the Fall Conference.

ACCT

Dr. Mohrbacher reported that he and Annalee Tobey did attend the ACCT National Leadership Congress in Las Vegas, Nevada. There was record-breaking attendance to the event. There were more than 1900 attendees from across the country, including more than 90 from Washington State.

CC Foundation

The trustees discussed finding a liaison to the Foundation. The meeting is the second Wednesday of the month. This position ensures communication between the two boards. There wasn't a decision made at this meeting; both Annalee Tobey and Chris Thomas are looking at their schedules for feasibility.

6. President's Report

Dr. Mohrbacher reported he also attended the ACCT Leadership Congress in Las Vegas. He attended sessions on a wide variety of topics, including community college baccalaureate degree growth, the state of nursing programs nationwide, using data to track student success and equity goals, and the use of mobile classrooms.

The session about the mobile classroom was interesting. A Michigan college provided a workshop on their mobile classroom. Their mobile classroom is custom built, large, and expensive. There were several questions on how they operate the classroom and unfortunately, their answer to most of the questions was, "We have a large corporate sponsor for that." The workshop was interesting but not helpful.

South Puget Sound Community College (SPSCC) hosted a session on how they use data to track student success and their equity gaps. SPSCC has been using Starfish for the last five years. It's taken this long for SPSCC to get the system down and track the data and individual students. It was interesting to hear about their success with this.

Centralia College hosted the Washington Association of Community and Technical Colleges (WACTC) meeting on October 5 & 6, 2023. The presidents in attendance were very complimentary of the college campus, the service they received from college employees, and the organization of the meeting. Representative Peter Abbarno spoke to

the group regarding some of his priorities for the upcoming Legislative session, including issues around housing and the rising cost of living.

There were several key agenda items discussed at the meeting: WACTC passed a motion to conduct a system-wide Request for Proposal (RFP) for a software solution for student success services/customer relation management. Currently, 11 colleges are using Starfish, 10 are using EAB Navigate; the other colleges are either using singular options or have not yet adopted a tool. The RFP process will likely take 8-9 months. Implementation will last over a period of years, as some schools will need to wait for current contracts to expire in order to move to the system-wide solution. Whatever tool is decided on will offer two-way data integration. Currently, it only pulls information from ctcLink and doesn't put any information back into ctcLink.

WACTC reviewed a work plan for ctcLink improvements, including additional training resources, and streamlining of work processes. A resolution was passed confirming that all colleges should follow the same process and procedures for work within ctcLink modules, allowing colleges to continue to simplify the configuration of the software. The issues with ctcLink are not inherently within the software program; some of it is how individual colleges configured the system. The flexibility of the system added complexity instead of streamlining a process.

The Operating Budget Committee is moving ahead with a process to review and revise the current budget allocation formula. A system-wide work group is being formed this month and they will start their review shortly.

7. SAALT

Abigail Hansen, Student Advocacy Activities Leadership Team (SAALT) President, reported that the last two weeks have been spent on Breast Cancer Awareness events and creating awareness for students. Both soccer and volleyball will be hosting Pink Awareness games this week.

Brent Shepherd, eSports Coordinator, provided a few updates. Brent's first quarter was spring 2023 and it was a good season. Two teams made playoffs and then the students graduated. Four of those students were nominated for all-academic honors and they are now at four-year schools pursuing bachelor's degrees. They finished with a cumulative 3.5 or better while being a member of eSports.

This fall, a variety of eSports games will be offered and the games will be streamed on Twitch.

8. Faculty

Mark Gorecki, faculty representative, Centralia College Federation of Teachers President, reported two workshops were offered for faculty. Stephanie Honeycutt and Kelli Voyles hosted a workshop on how to navigate ctcLink processes for reimbursement and travel procedures, policies for travel authorization, expense reports, and professional development funds.

Mary Capen, Nursing faculty and Professional Improvement Committee (PIC) Chair, offered a workshop for faculty regarding how to access available PIC funds for their professional development.

9. Classified

Dr. Bob Mohrbacher introduced Dusty Benedict, potential Classified Staff representative. Dusty began her employment in the bookstore and is currently working in the Business Office in Accounts Receivable.

10. Instruction

Connie Smejkal, Interim Vice President of Instruction, reported Green Hill held their Phi Theta Kappa (PTK) ceremony. After the students' induction ceremony, some of the students spoke and shared their inspirational stories. Their commitment to one another was genuine and touching.

The same day, Connie attended the Cedar Creek Corrections Center graduation where three students received their Associates in Arts degrees. Approximately 80 certificates/awards were earned.

The Washington Corrections Center (WCC) graduation is Wednesday, October 18, 2023 and Connie will be attending that ceremony as well.

Connie attended new Vice President of Instruction (VPI) training at the State Board for Community and Technical Colleges (SBCTC). There are several new and interim VPIs in the system who attended the training.

Connie also attended the Western Alliance of Community College and Academic Leaders in Tacoma. Wyoming, Colorado, Oregon and Washington were represented. The discussion focused on how to allow students to earn credits for prior learning and work experience.

Monica Brummer, Director of the Center of Excellence for Clean Energy, announced that on Friday, October 13, 2023, the U.S. Department of Energy (DOE) selected the Pacific Northwest Hydrogen Association's PNWH2 Hub for award negotiations as one of the Regional Clean Hydrogen Hubs. The DOE's H2Hubs will kickstart a national network of clean hydrogen producers, consumers, and connective infrastructure- accelerating the commercial-scale deployment of clean hydrogen. The PNWH2 Hub will focus on decarbonizing the region's heavy-duty transportation, long-duration energy storage, ports, agriculture, and industrial operations. The Center, in partnership with Centralia College, is pleased to be included as part of the proposal. Currently, everything is under negotiations. It was suggested that there be a study session on the Hydrogen Hub; Dr. Mohrbacher said that this subject could quite easily be a study session.

11. Human Resources & Equity

Joy Anglesey, Vice President of Human Resources and Equity, provided a report on the college's turnover numbers. A 10.53 % ratio is respectable; in 2022, the college's turnover rate was 13.3%. The perception may be that there was high turnover but in reality, there isn't. Different things affect the turnover rate; contracts ending, intent to leave, and other factors may affect the numbers badly. The numbers generated were came from exempt, classified, and faculty pools to provide a more accurate depiction of turnover.

The Fall Conference was held on October 13, 2023. The keynote speaker was Brooklyn Dient, who spoke on "The Science of Happiness: Making Moments that

Matter.” 98% of survey takers found the session valuable. The event was well attended and at the end of the day there was a raffle with prizes donated by staff.

12. Student Services

Darcell Scott, Director of Student Success and Retention, for Dr. Robert Cox, reported the student services report demonstrates how the campus works together. Outreach, Enrollment Services, Instruction, and Financial Aid have all worked together to improve the college enrollment numbers.

Local area high schools are reaching out to the college regarding Financial Aid nights. Work has started on getting those workshops scheduled.

Darcell commended Oscar Escalante, Retention Specialist, on helping the Chehalis School District with hiring teams who are successful in speaking with Spanish speaking families to foster that college going demographic.

The Latin American Independence Day, *Dia de la Independencia*, on September 15, 2023 was a great success. Over 350 people attended. The event was held in the TransAlta Commons (TAC) building. Highlights included 1) free food 2) dancing 3) Mariachi Monarca, balloons, and face painting.

The outreach team has focused on working with students and connecting with families and community. There are nineteen tours scheduled for the next month. Career fairs, schools, and elementary schools are all interested in coming to campus. Prospective students usually ask questions about clubs and opportunities on campus.

Darcell thanked Fia Eliasson-Creek for providing numbers that indicated a 23% increase in Latinx students. This represents success for the outreach team.

Dr. Mohrbacher added that the 25% is not just degree seeking; that number includes everyone except for students in Corrections Education.

Fia added that another group that increased is multiracial; the numbers may be misleading because the way students are allowed to report their ethnicity in the system has been changed. There are now more opportunities for variations and she thinks that is reflected in the numbers.

Fia added that the final enrollment numbers have the college up 10% over last year from fall quarter 2022.

There was discussion regarding recent partnering with Centralia High School and FAFSA completion; the college worked with Dollars for Scholars as the money awarded from the legislature had to go to a non-profit entity. Last year, the college worked with United Way and CIELO with varying degrees of success.

13. Administrative Services

Tariq Qureshi, Vice President of Finance and Administration, gave a brief update.

There are two new directors joining the finance team. Introductions were made: Cliff Frederickson, Interim Director of Budget, Grants, and Contracts and Steve Queen, Interim Assistant Director of Custodial and Utility Work. Both employees joined Centralia College on Monday, September 18, 2023.

The increase in enrollments has translated to increases in the bookstore and the college’s cafeteria. The overall sales in September were up approximately 20%;

merchandise was up 41%. Food Services, which started in July, is doing well. The cafeteria and catering aspects have been quite busy. Food Services supplied the displaced housing students with meals.

The Budget Department has begun working on uploading the operating budgets into the ctcLink environment. Hopefully, this project will be done soon and offer more transparency.

Centralia College has an excellent financial/business team; some of the college employees have been assisting other colleges in navigating a sometimes difficult ctcLink environment in their different financial areas.

Information Technology Services (ITS) has been working with the OKTA migration. Work continues with assembling all the data involved in the data breach.

Tariq attended his first Business Affairs Commission (BAC) meeting and met his counterparts. Tariq thought the event had good information and the Department of Enterprises (DES) had good presentations. SBCTC members Choi Halladay and Darrell Jennings, provided updates and the presentations they are submitting to the supplemental legislative budget for 2024.

The Office of Fiscal Management (OFM) revenue projections were down; their initial projections were revised.

14. Foundation

Bob Mohrbacher for Christine Fossett, Associate Vice President of Advancement, announced the Foundation Gala is Saturday, November 4, 2023.

15. New Business

Centennial Celebration Steering Committee – Dr. Mohrbacher

Dr. Mohrbacher suggested the trustees form a committee for the 100-year celebration of the college. The things to consider:

- 1) Should this committee report to the trustees?
- 2) The committee should look at the next hundred years moving forward as well as reviewing the college's history.
- 3) The committee structure should include current employees, community members, retirees.
- 4) How would the committee report?

Dr. Mohrbacher encouraged the trustees to think about membership, a schedule or series of events, and publications to help promote the event(s). The actual anniversary date is September 14, 2025 but the college will not be in session on that date.

No firm decisions were made at this time.

16. Old Business

Strategic Planning

Fia Eliasson-Creek, Executive Director of Institutional Research, reported the implementation phase of the Strategic Plan has begun. Strategic planning work groups

are being developed using cross functional representation while keeping the membership of the work group small (6 to 8 people). The duties of overseeing, guiding the work groups, the process, and the progression of the goals and metrics will fall under the governance of IE.

Fia sent out a campus email to classified, exempt, and faculty employees asking for interested participants. There will be two, possibly three, training or planning sessions with the members of the work groups to explain their role in this next step. Participants will review data, baselines, set targets, and examine the draft objectives (and possibly revise). Strategies will be determined in an effort to achieve the goals while also reviewing how to measure success. Some groups may work only through fall quarter; some groups may work through winter quarter.

Teacher Education and Family Development Center

Tariq Qureshi provided an update to the Capital Budget which funds this project. Colleges are waiting to see what happens in the 2024 supplemental budget. Currently, Centralia College's project is sitting at number 22 on the list. This puts the project right in between the biennium funding. Centralia could be the last in 2025 funding or the first in 2027. Both Lower Columbia College and Columbia Basin colleges have submitted their projects to the supplemental budget; if those don't get approved in the supplemental, Centralia will be funded in 2027.

Field Design

Dr. Mohrbacher reported that a blue storage shed will be installed soon.

There have been some minor complaints regarding balls that have been hit over the chain-link fencing; the college is working through the minor complaints.

The contract on the field has been closed. The Athletic Field update can come off the agenda under Old Business.

17. Executive Session

Under RCW 42.30.110, the board may hold an executive session for the purpose of reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation or to review professional negotiations.

There was no executive session.

18. Action from Executive Session

19. Announcement of Upcoming Meeting Date and Place:

The next board meeting will be Thursday, November 9, 2023 via WebEx and Centralia College Boardrooms, Centralia, WA.

20. Comments

Tariq Qureshi commented that there will be an extension of the esplanade in 2024. The large Centralia College will need to be removed or moved.

Dr. Mohrbacher noted that the George Washington postcard and Katie's Candies at each of the trustee seats were also provided to the visiting presidents on their Oct. 5 and 6, 2023 visit to the campus. A little local flavor is always a good thing to promote at this type of event.

Adjournment

The meeting adjourned at 5:40 p.m.

APPROVED:

Court Stanley, Board Chair

Dr. Bob Mohrbacher, Board Secretary